

INFORMATION PACKET

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Friday, January 4, 2019



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We are CASPER

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

The Grid
A working draft of Council Meeting Agendas

January 8, 2019

| | |
|---------------------|--|
| 4:30 p.m. | Council Group Photo |
| 4:45 p.m.-5:00 p.m. | Individual Photos for New Mayor Charlie Powell and New Councilmembers Kenneth Bates, Steve Freel |
| 5:00 p.m. | Pre-Session Meeting to begin |

January 8, 2019**Councilmembers Absent:**

| Regular Council Meeting Agenda Items | | Est. Public Hearing | Public Hearing | Ordinances | Resolutions | Minute Action |
|--|--|----------------------------|-----------------------|-------------------|--------------------|----------------------|
| C = Item is on Consent | N = Item is <u>not</u> on Consent | | | | | |
| Pre-Meeting: Introduction of Civil Service Appointee James W. "Tim" Monroe | | | | | | |
| Pre-Meeting: CATC Route Modifications | | | | | | |
| Pre-Meeting: Procedural Explanation of Appeal of Planning and Zoning Commission's Decision to Deny a Conditional Use Permit for an Off-premise Sign (billboard) in a C-2 (General Business) Zoning District, on Lot 4, Block 159, Casper Addition, Located at 1329 South Poplar Street for Applicants David DeWald and Lamar Advertising. | | | | | | |
| Pre-Meeting: Skilled Nursing Facility | | | | | | |
| Election of Mayor and Vice-President | | | | | | |
| Vacation and Replat of Betty Luker Parkway Campus #2 and a Portion of Elkhorn Valley No. 5, Lot 1, to Create Elkhorn Village Addition, Comprising 21.0 Acres, More or Less; and Consideration of a Request for Rezoning of the Proposed Elkhorn Village Addition from PUD (Planned Unit Development), AG (Urban Agriculture), and R-2 (One Unit Residential) to Entirely R-2 (One Unit Residential), Said Property is Generally Located Northeast of the Intersection of Newport and E. 12th Streets. Public Hearing/First Reading | | | N | | | |
| Appeal of Planning and Zoning Commission's Decision to Deny a Conditional Use Permit for an off-premise sign (billboard) in a C-2 (General Business) zoning district, on Lot 4, Block 159, Casper Addition, located at 1329 South Poplar Street for Applicants David DeWald and Lamar Advertising. Public Hearing | | | N | | | |
| CATC Route Modifications (Public Hearing) | | | N | | | |
| New Distillery Satellite Tasting Room Ordinance of the Casper Municipal Code - 3rd Reading | | | | N | | |
| Authorizing the Release of Local Assessment District Lien on the Properties Listed on Exhibit 1, Dated December 4, 2018. | | | | | C | |
| Authorizing Acceptance of a Sub-Award Grant from the International Association of Chiefs of Police from the Office for Victims of Crime, in the Amount of \$45,000, to be Used for Personnel and Other Operational Costs. | | | | | C | |
| Authorizing Change Order No. 1 with 71 Construction for a Time Extension of 188 Days, for the K Street Improvements Phase 1 Project. | | | | | C | |
| Authorizing a Contract for Professional Services with Strata, Inc., in the amount of \$23,262, for the 2019 Geotech for Capital Projects. | | | | | C | |
| Authorizing Change Order No. 1 with Dan Hart Patrol Service, LLC, in the Amount of \$115,516.97 and a Time Extension of Thirty-Eight (38) days, for the Casper Balefill Closure Earthworks Project. | | | | | C | |
| Authorizing a Contract for Professional Services with WWC Engineering in the Amount of \$71,062, for the Midwest Avenue Reconstruction Project – Elm Street to Walnut Street. | | | | | C | |
| Authorizing an Agreement with Andreen Hunt Construction, Inc., in the Amount of \$521,860, for the Highland Park Cemetery Addition Phase II Project. | | | | | C | |

The Grid
A working draft of Council Meeting Agendas

| | | | | | |
|---|--|--|--|---|---|
| Authorizing a Contract for Professional Services with WLC Engineering and Surveying in the Amount of \$69,046.16, for the Highland Park Cemetery Addition Phase II Project. | | | | C | |
| Designating Official Bank & Newspaper. | | | | | C |
| Reappointing Jennifer Rohrer and Errol Miller to the Central Wyoming Senior Services Advisory Board, Each for One Additional Three Year Term, Expiring December 31, 2021. | | | | | C |
| Authorizing the Appointment of James W. "Tim" Monroe to the Civil Service Commission for a Three (3) Year Term Expiring December 31, 2021. | | | | | C |

January 15, 2019**Councilmembers Absent:**

| Work Session Meeting Agenda Items | Recommendation | Allotted Time | Beginning Time |
|---|---------------------------|----------------------|-----------------------|
| Recommendations = Information Only, Move Forward for Approval, Direction Requested | | | |
| Cedar Springs Wind Energy Project Overview (Consultant: Nextera Energy Resources) | Information Only | 15 min | 4:30 |
| Designated Dog Areas (Tim Cortez) | Direction Requested | 20 min | 4:30 |
| Abandoned Vehicle Revisions (Chief McPheeters, Will Chambers) | Move Forward for Approval | 20 min | 5:25 |
| Community Promotions (Fleur Tremel) | Move Forward for Approval | 20 min | 5:45 |
| Work Session Priorities and Protocol (Mayor) 1) Agenda Setting 2) Sponsorships /Around the Table 3) Executive Sessions | Direction Requested | 60 min | 5:45 |
| Boards and Commissions (Mayor) | Direction Requested | 20 min | 6:05 |
| Agenda Review | | 10 min | 6:05 |
| Legislative Update | | 10 min | 6:25 |
| Council Around the Table | | 20 min | 6:35 |
| Approximate Ending Time | | | 6:55 |

January 22, 2019**Councilmembers Absent:**

| Regular Council Meeting Agenda Items | Est. Public Hearing | Public Hearing | Ordinances | Resolutions | Minute Action |
|---|----------------------------|-----------------------|-------------------|--------------------|----------------------|
| C = Item is on Consent N = Item is <u>not</u> on Consent | | | | | |
| Animal Care Ordinance - Public Hearing/First Reading | | N | | | |
| Liquor License Ordinance - Public Hearing/First Reading | | N | | | |
| Vacation and Replat of Betty Luker Parkway Campus #2 and a Portion of Elkhorn Valley No. 5, Lot 1, to Create Elkhorn Village Addition, Comprising 21.0 Acres, More or Less; and Consideration of a Request for Rezoning of the Proposed Elkhorn Village Addition from PUD (Planned Unit Development), AG (Urban Agriculture), and R-2 (One Unit Residential) to Entirely R-2 (One Unit Residential), Said Property is Generally Located Northeast of the Intersection of Newport and E. 12th Streets. Public Hearing/Second Reading | | | N | | |
| Route Changes to the Casper Transit System | | | | C | |
| Authorizing a Contract for Outside-City Sewer Service with Mark W. and Susan E. Kerns. | | | | C | |

The Grid
A working draft of Council Meeting Agendas

| | | | | | |
|--|--|--|--|---|---|
| Authorizing a Contract for Professional Services with Altitude Recycling Equipment, LLC in the Amount of \$472,350, for the Casper Materials Recovery Facility Baling System Procurement and Installation. | | | | C | |
| Receipt of Conflict of Interest Disclosures. | | | | | C |
| | | | | | |

January 29, 2019**Councilmembers Absent:**

| Work Session Meeting Agenda Items | Recommendation | Allotted Time | Beginning Time |
|--|-----------------------|----------------------|-----------------------|
| Recommendations = Information Only, Move Forward for Approval, Direction Requested | | | |
| Events Center Audit (Tom Pitlick) | Information Only | 40 min | 4:50 |
| CATC Route Modification Update (Aaron Klope) | Direction Requested | 20 min | 4:45 |
| Council Goal Discussion | Direction Requested | 20 min | 5:30 |
| Agenda Review | | 20 min | 5:50 |
| Legislative Update | | 10 min | 6:10 |
| Council Around the Table | | 20 min | 6:20 |
| Approximate Ending Time | | | 6:40 |

February 5, 2019**Councilmembers Absent:**

| Regular Council Meeting Agenda Items | Est. Public Hearing | Public Hearing | Ordinances | Resolutions | Minute Action |
|--|----------------------------|-----------------------|-------------------|--------------------|----------------------|
| C = Item is on Consent N = Item is <u>not</u> on Consent | | | | | |
| Pre-Meeting: Exchange Student Meet and Greet (tentative) | | | | | |
| Bright Spot - Francisco Deluca, Exchange Student (tentative) | | | | | |
| Vacation and Replat of Betty Luker Parkway Campus #2 and a Portion of Elkhorn Valley No. 5, Lot 1, to Create Elkhorn Village Addition, Comprising 21.0 Acres, More or Less; and Consideration of a Request for Rezoning of the Proposed Elkhorn Village Addition from PUD (Planned Unit Development), AG (Urban Agriculture), and R-2 (One Unit Residential) to Entirely R-2 (One Unit Residential), Said Property is Generally Located Northeast of the Intersection of Newport and E. 12th Streets. Public Hearing/Third Reading | | | N | | |
| Animal Care Ordinance 2nd Reading | | | N | | |
| Liquor License Ordinance 2nd Reading | | | N | | |

February 12, 2019**Councilmembers Absent:**

| Work Session Meeting Agenda Items | Recommendation | Allotted Time | Beginning Time |
|--|-----------------------|----------------------|-----------------------|
| Recommendations = Information Only, Move Forward for Approval, Direction Requested | | | |
| Restricted Parking Areas (John Henley) | Direction Requested | 20 min | 4:30 |
| Island Annexation (Carter Napier) | Direction Requested | 20 min | 4:50 |
| | | 20 min | 5:10 |
| | | 20 min | 5:30 |
| Agenda Review | | 20 min | 5:50 |
| Legislative Update | | 10 min | 6:10 |
| Council Around the Table | | 20 min | 6:20 |
| Approximate Ending Time | | | 6:40 |

The Grid
A working draft of Council Meeting Agendas

February 19, 2019**Councilmembers Absent:**

| Regular Council Meeting Agenda Items | | Est. Public Hearing | Public Hearing | Ordinances | Resolutions | Minute Action |
|--------------------------------------|--|---------------------|----------------|------------|-------------|---------------|
| C = Item is on Consent | N = Item is <u>not</u> on Consent | | | | | |
| Annual Renewal of Liquor Licenses. | | | N | | | |
| Animal Care Ordinance 3rd Reading | | | | N | | |
| Liquor License Ordinance 3rd Reading | | | | N | | |
| | | | | | | |

February 26, 2019**Councilmembers Absent:**

| Work Session Meeting Agenda Items | Recommendation | Allotted Time | Beginning Time |
|--|---------------------|---------------|----------------|
| Recommendations = Information Only, Move Forward for Approval, Direction Requested | | | |
| Plains RFP | Direction Requested | 20 min | 4:30 |
| Agenda Review | | 20 min | 5:50 |
| Legislative Update | | 10 min | 6:10 |
| Council Around the Table | | 20 min | 6:20 |
| Approximate Ending Time | | | 6:40 |

March 5, 2019**Councilmembers Absent:**

| Regular Council Meeting Agenda Items | | Est. Public Hearing | Public Hearing | Ordinances | Resolutions | Minute Action |
|--------------------------------------|--|---------------------|----------------|------------|-------------|---------------|
| C = Item is on Consent | N = Item is <u>not</u> on Consent | | | | | |
| | | | | | | |
| | | | | | | |

Upcoming Work Session Agenda Items

| |
|---|
| Downtown Parking Study Implementation |
| Goodstein Lot Lease (Long Term Plan) |
| Property Code Revisions (after January 2019) |
| Parking on the Parkways (after January 2019) |
| Sign Code Revisions |
| David Street Station 501(c)(3) |
| Sidewalk Cafés |
| Historic Preservation & Building Codes (example - Marvin Piel's property) |

January 2019

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----------|---|---|--|---|---|-----------|
| |  New Year's Eve <i>Be Safe!</i> | 1 <i>New Year's Day City Offices Closed</i> <div>NO Council Meeting</div> | 2 <u>11:30a</u> -Drug Court | 3 <u>7:00p</u> -Youth Empowerment | 4 | 5 |
| 6 | 7 <u>5:00 p.m.</u> - CNFR | 8 <div><u>6:00p</u>-Council Meeting</div> | 9 <u>11:30a</u> -DDA <u>2:00p</u> -Senior Advocacy Committee <u>6:00p</u> -Amoco Reuse JPB | 10 <u>7:00a</u> -CAEDA <u>4:30p</u> -Leisure Services Board <u>7:00p</u> -Youth Empowerment | 11 <u>11:30a</u> -Chamber Coordination/ Infoshare | 12 |
| 13 | 14 <u>8:30a</u> -Historic Preservation | 15 <u>11:30a</u> -Regional Water JPB <u>4:00p</u> -Chamber of Commerce <div><u>4:30p</u>-Council Work Session</div> | 16 | 17 <u>7:30a</u> -Mayors/ Commissioners <u>10:30a</u> -Housing Authority <u>4:00p</u> -Contractors' Licensing Board <u>5:30p</u> - City County Board of Health <u>6:00p</u> - Planning & Zoning <u>7:00p</u> -Youth Empowerment | 18 | 19 |
| 20 | 21 <u>12:30p</u> -Senior Services <i>Martin Luther King Day (Equality Day) City Offices Open</i> | 22 <u>11:30a</u> -Travel & Tourism <u>1:00p</u> -NIC <div><u>6:00p</u>-Council Meeting</div> | 23 <u>7:00a</u> -CPU Advisory Board <u>12:00p</u> -Meth Committee <u>1:00p</u> - Civil Service Commission <u>5:15p</u> -CAP | 24 <u>7:00p</u> -Youth Empowerment | 25 | 26 |
| 27 | 28 <u>2:00p</u> -CATC <u>4:00p</u> -OYD Advisory Committee | 29 <div><u>4:30p</u>-Council Work Session</div> | 30 | 31 <u>7:00p</u> -Youth Empowerment | | |

FY 2019 Specific Entity and One Cent Quarterly Report



Please file this form at the conclusion of the quarter. Failure to complete and send in this form could result in a denial of payment for any current or future funding.

Organization: The Arc of Natrona County Program/ Event: Operating Expenses

Contact Person: Bethany Young Phone Number: 307-577-4913 Date: 12/27/18

Please Select One: (FY19)

1st Quarter _____ 2nd Quarter X 3rd Quarter _____ 4th Quarter _____

1. Mission

Please state the agency's mission/vision: The Arc of Natrona County is committed to securing for all individuals with cognitive, intellectual and developmental disabilities the opportunity to realize their goals of where and how they learn, live, work and play.

The Arc of Natrona County is further committed to reducing the incidence and limiting the consequence of intellectual, and developmental disabilities through education, research, advocacy and the support of families, friends and community.

Through the successful pursuit of equality and justice, The Arc of Natrona County will provide leadership in the field of cognitive, intellectual, and developmental disabilities, and develop necessary human and financial resources to attain its goals.

2. Financial Information

Profit and loss statement attached.

3. Program significance

- a. Our program serves:
 - Individuals with cognitive, intellectual and developmental disabilities and their families
 - Ages: birth-death
 - All races and genders
- b. Because of our services:
 - Parents/guardians can work outside of the home
 - Families get relief care
 - Our participants are able to work on different skill sets with our providers
 - Our participants are able to volunteer and get involved in our community
 - Our participants are able to be involved in services with their peers
- c. Significant trends:
 - There is always a need for services, typically more than participants are even able to receive due to staffing, funding, etc.

4. Results

- Case Management- Case Management helps assist with the application process of the waiver and is the coordination of services for individuals with special needs and their families. Case Management is the one service that is required for participants to have.
 - Provided 21 different home visits from September 2018- November 2018; to 7 different individuals; totaling 38.35 billable hours
- Respite Care- Relief care for families. On-site care at The Arc, or after hour care in the participant's residence, provider's residence and within the community; while parents are not working.
 - Provided 1,192 billable hours
- Companion- 1 on 1 service for families either for relief or while working; includes an informal training goal. Only for individuals 18 years and older.
 - Provided 309 billable hours
- Child Habilitation- Care while parents/guardians are working; includes a formal training goal. For individuals 0- 17 years of age.
 - Provided 383.5 billable hours
- Personal Care- 1 on 1 service for families either for relief or while working; provided only in the participant's home for individuals with more intensive care needs.
 - Provided 1,129.25 billable hours
- Adult Day Services- Adult services for anyone 21 years and older; provided during the day at our Day Site or in the community; includes informal training goals.
 - Provided 2,061 billable hours

5. Program Results/Impacts (use bullets)

- a. Explain how much (quantity) service the program delivered
 - See above quantities of services provided per service
- b. How well (quality) the services were delivered. For example, describe how individuals were better because of the service the program delivered.
 - Our services provided families the opportunity to work and have relief
 - Our services provided our participants community opportunities that they don't always have at home; such as volunteering and community outings for recreational purposes, exercise opportunities, art programs, cooking classes, employment services, etc. All of these outings help increase our participant's independence and help teach new skills.
 - Our services encourage and support our participants to build meaningful relationships with their peers
- c. What does your analysis of the past year's data tell you about what is happening to the impacted target population?
 - Data from our billing helps show all the families we served and all the hours that services were provided because of our care
 - Data from our billing shows how our training goals are helping our participants to grow in those individually based skills; showing a growth in independence and socialization with their peers
 - Data from is showing the areas we are seeing growth in our program; Personal Care and Companion services specifically this quarter.

6. Results Analysis

- a. How could the program have worked better?
 - If we had more staff to provide outside respite shifts we could have provided more care to individuals
 - Our Adult program keeps growing and we have had a hard time maintaining the staff needed to provide those services, without having to rely on our Adult Day Coordinator and Service

Coordinator to sign on. Pulling both Coordinators takes them away from other job duties, creating more work for them to do with less time to do it.

b. How will you address this?

- The Arc will continue to offer outside shifts to current providers but typically regularly scheduled shifts are the only ones they can fill. We will continue to try hiring providers for outside services but since the hours are not regular or guaranteed it is always hard to find a solution for this problem.
- We will continue to post job listings to hire for our full-time adult program and currently need 1 full time provider to fill that need.

7. Attendance and Participation

In order to gauge the impact that your event has had on the community, it is important that we know how many people use your program. **Please fill out the information in the box on the opposite side of this page.** If you intend to use a counting method that is not listed, then please contact Fleur Tremel in the City Manager's Office (235-8224) to inquire about pre-approval.



Attendance and Participation

Please fill in the section below as instructed on the opposite side of this page.

I can accurately count the number of people who use our program because:

- ☐ We sold tickets
- ☐ We took a turnstile count or counted people as they came in
- ☐ We conducted an organized head count
- ☐ All participants were registered
- ☐ We used sign-in sheets
- ☒ We used another method that was pre-approved by the City Manager's Office

During September 2018- November 2018 we provided services to a total of 44 participants, some who received more than one service through us during that time. We use billing sheets (similar to a sign-in sheet) that we document date and times of service, also including everything they did while in The Arc's care.

The Arc of Natrona County
Profit & Loss
 September through November 2018

| | Sep - Nov 18 |
|--|--------------|
| Ordinary Income/Expense | |
| Income | |
| 4110.0 · United Way Allocation | 6,666.68 |
| 4290.0 · Grants | 11,854.00 |
| 4310.0 · Contributions | 410.00 |
| 4320.0 · White Memorial | 385.74 |
| 4410.0 · State of WY-Medicaid (Waiver) | 137,492.95 |
| 4510.0 · Fundraisers | |
| 4560.0 · Other Fundraising Income | 3,096.22 |
| Total 4510.0 · Fundraisers | 3,096.22 |
| 4610.0 · Membership Fees | 45.00 |
| 4710.0 · Program Fees | 74.00 |
| 4720.0 · Respite Fees | 10,577.28 |
| 4810.0 · Interest Income | 9.91 |
| 4990.0 · Miscellaneous Income | 186.35 |
| Total Income | 170,798.13 |
| Cost of Goods Sold | |
| 5210.0 · Payroll Expense | 92,312.63 |
| 5220.0 · Executive Director Salary | 14,507.16 |
| 5620.0 · Payroll Taxes-941 | 8,171.70 |
| 5630.0 · Payroll Taxes-Wk Comp/SUTA | 2,607.06 |
| 5720.0 · Pension Expense | 1,577.38 |
| 5790.0 · Insurance-Health | 50.77 |
| Total COGS | 119,226.70 |
| Gross Profit | 51,571.43 |
| Expense | |
| 6120.0 · Activity Fees | 57.00 |
| 6140.0 · Advertising | 329.97 |
| 6170.0 · Bank Service Charges | 87.35 |
| 6360.0 · Fundraiser | |
| 6365.0 · Other Fundraising Expense | 8.39 |
| Total 6360.0 · Fundraiser | 8.39 |
| 6410.0 · Insurance-General | 7,371.33 |
| 6420.0 · Insurance-Property | 1,871.00 |
| 6430.0 · Interest Expense | 1,017.58 |
| 6440.0 · Internet Fees | 99.90 |
| 6460.0 · Maintenance & Repairs | 115.00 |
| 6470.0 · Meals | 37.74 |
| 6520.0 · Mileage | 781.65 |
| 6530.0 · Miscellaneous Expense | 3,103.02 |
| 6660.0 · Postage | 80.53 |
| 6760.0 · Supplies | 11,245.83 |
| 6820.0 · Taxes-Property | 1,009.71 |
| 6830.0 · Telephone | 343.83 |
| 6910.0 · Utilities | 1,099.84 |
| Total Expense | 28,659.67 |
| Net Ordinary Income | 22,911.76 |
| Net Income | 22,911.76 |



FY 2019 Specific Entity and One Cent Quarterly Report

Please file this form at the conclusion of the quarter. Failure to complete and send in this form could result in a denial of payment for any current or future funding.

Organization: Greater Wyoming Big Brothers Big Sisters, Casper Branch

Program/ Event: Youth Mentoring

Contact Person: Amanda Lewallen Phone Number: 307-265-2227 Date: 12/30/2018

Please Select One:

1st Quarter__ 2nd Quarter__X__ 3rd Quarter__ 4th Quarter__

1. Mission

The mission of Big Brothers Big Sisters is to provide children facing adversity with strong and enduring, professionally supported one-to-one relationships that change their lives for the better, forever.

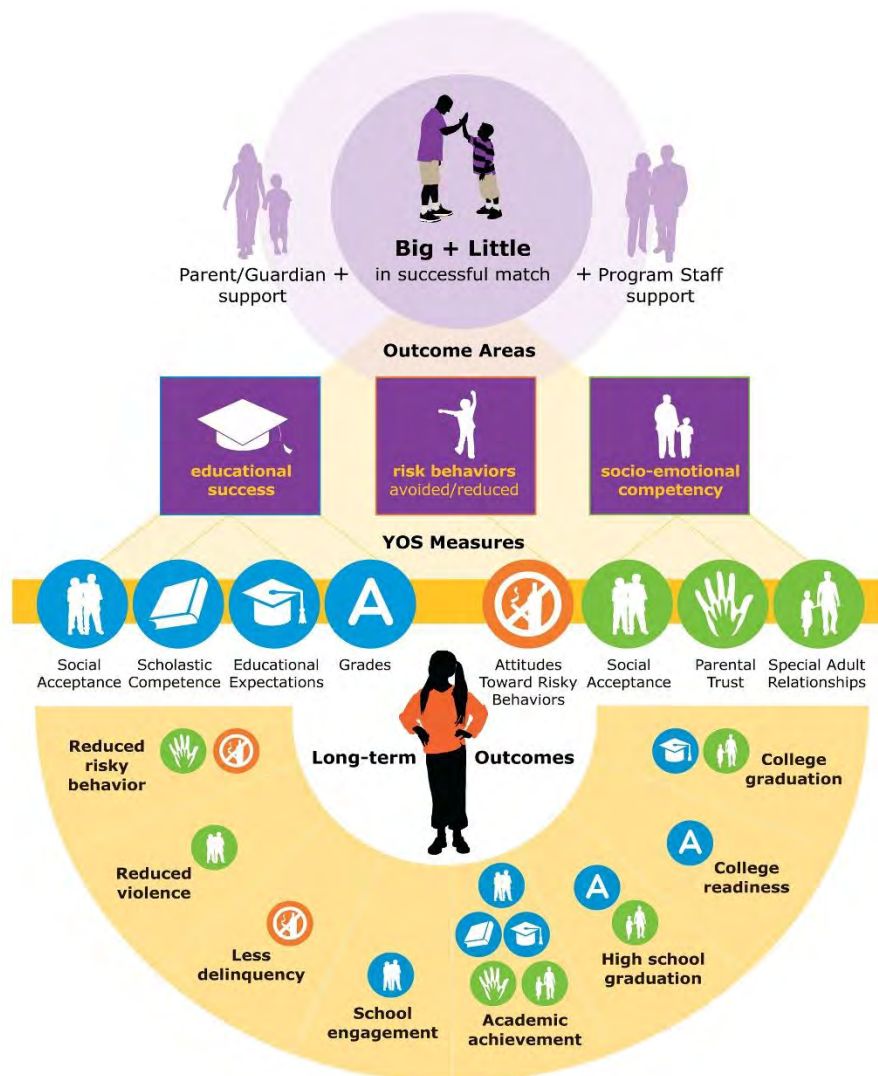
2. Financial Information

Total Award: \$76,625

| | FY 2019 YTD 12.27.18 | Last Quarter 9.30.2018 | Current Quarter |
|-------------------------|----------------------------|---------------------------|--------------------|
| Income | | | |
| City of Casper | 2,623.41 | 0 | 2,623.41 |
| | | | |
| Expenses | | | |
| Salaries & Benefits | 10,410.68 | 1,191.00 | 9,219.68 |
| Direct Services | | | |
| Youth Activities | 58.35 | 5.42 | 52.93 |
| Criminal History Checks | 153.02 | | 153.02 |
| Office Expenses | | | |
| Equipment | | | |
| Supplies & Postage | 187.88 | 75.99 | 111.89 |
| Advertising & PR | 100.00 | 100.00 | 0 |
| Communications | 1,225.06 | 300.00 | 925.06 |
| Rent & Utilities | 1,902.00 | 951.00 | 951.00 |
| Training & Travel | | | |
| Administrative Costs | | | |
| Total Expenses | 14,036.99 | 2,623.41 | 11,413.58 |

3. Program significance

- a. Using bullets describe the individuals who are the focus of your work and are influenced by your activities.
 - At risk youth, ages 5-18
 - At risk are identified through financial data, individual characteristics (such as socio-emotional attitudes or problem behaviors), family history, school performance and attitudes, peer relationships, and community data.
 - Families associated with at risk youth
- b. What impact did the program have on the specified target population and community?
 - Youth engaged in both one to one mentoring and afterschool activities through juvenile justice and/or prevention activities. Youth maintained positive attitudes and behaviors or improved attitudes and behaviors in the areas of social acceptance, scholastic competence, educational expectations, grades, attitudes towards risky behaviors, social acceptance, parental trust, special adult relationships, and juvenile justice.



- Youth in mentoring relationship are 46% less likely to begin using illegal drugs, 27% less likely to begin using alcohol, 52% less likely to skip school, 37% less likely to skip a class, and 33% less likely to hit someone.
 - Families are engaged in both case management and monthly activities to strengthen bonds between parent and child, as well as the family and the agency.
 - Case management allows for the individual strengths of families to be assessed and the needs of each family to be intentionally connect families with community resources.
- c. Have there been significant trends over the past months regarding your target population?

Although the significance of certain trends ebb and flow, the consistent trends that we see in our target population indicate most of our youth can be characterized by often two or more risk factors: poverty, living in disadvantaged neighborhoods, single parent homes, children being raised by extended family members, children with incarcerated parents, death of a parent, children or parent(s) diagnoses with mental illness, coming from a home with a history of substance abuse, involvement in juvenile justice system, DFS involvement, and behavioral issues. Over the past few months a trend we have seen are youth enter the juvenile justice system at much younger ages for much higher risk offenses (felonies in 6th graders).

4. Results

- a. Please describe the outcomes/outputs

Output: GWBBBS hoped to serve an additional 50 youth each year and steadily increase the number of youth and families served in the Casper area.

Outcomes: GWBBBS anticipates positive changes in youth behaviors and beliefs.

- b. Please describe the method of measurement

Using a secure, online database, GWBBBS tracks individuals served through the Agency Information Management System (AIM). The system allows for data reporting on youth and family demographics, detailed case management, and multiple pre/post survey collection and analysis. To measure youth outcomes, GWBBBS uses the Youth Outcomes Survey (YOS), researched, developed, and tested for validity by the national BBBS organization to determine youth outcomes in the areas of educational success, risk behaviors, and socio-emotional competency. It measures seven components: scholastic competency, educational expectations, grades, social acceptance, parental trust, risk avoidance, and special adult relationships. Youth complete a baseline survey upon initiation of the mentoring relationship and then annually for the duration of the mentoring relationship.

- c. Please describe the performance results

In the last quarter, 90% of youth maintained or improved in the areas of parental trust, special adult relationships, and juvenile justice.

5. Program Results/Impacts (use bullets)

- a. Explain how much (quantity) service the program delivered
 - Since the grant award 185 new youth have been served through the programs, with 51 newly enrolled youth having been paired with mentors and 134 youth having been involved in juvenile justice or prevention programming.
 - During the quarter, three youth were newly matched with a mentor, and seven new youth were served in juvenile justice or prevention programming.
 - 100% of the newly enrolled youth in mentoring matches live at or below federal poverty levels
 - 71.4% of newly enrolled youth in juvenile justice or prevention programming live at or below federal poverty levels.
- b. How well (quality) the services were delivered. For example, describe how individuals were better because of the service the program delivered.

Both one to one mentoring and juvenile justice youth mentoring occurred during the quarter.

One to one mentoring activities consisted of youth and their mentors (“Bigs”) meeting about once a week to spend time together doing activities such as sports, fishing, hunting, crafts, cooking, baking, swimming, going to the mountain, attending community events, going to Jump Craze, ice skating at David Street Station, going to the movies, out to dinner, out to coffee, and one match even took a trio to the Billings Zoo. Case managers checked in regularly with families, youth, and volunteers to monitor both youth development and the mentoring relationship development. Staff also provided individual support to families, as well as additional training to volunteers. Additionally, family engagement events were offered on a monthly basis this quarter in a focused effort to strengthen family relationships with the agency and staff, to promote engagement and healthy relationships within the families and to foster an opportunity for engagement, support and networking between the families in the program. Family engagement events offered this quarter included a Jump Craze Party, a Halloween Party, and Bowling.

The Casper Progressive Youth Program offered a wide variety of opportunities for prosocial activities this past quarter. Youth provided over 110 hours of community service. Some of these projects include: cleaning and working the petting zoo at the Green Acres Corn Mazes, harvesting garden vegetables, filling weekend food bags and volunteering at the Thanksgiving meal distribution with Wyoming Food for Thought Project, organizing Joshua’s Thrift Store, volunteering at the ‘Giving Thanks’ meal distribution with Wyoming Food Bank, and the ‘Stuff the Van’ Toy Drive with K2 Radio.

Some prosocial and positive recreational activities that were offered this past quarter include: YMCA, hiking, board games, bowling, swimming, Jump Craze, basketball, Halloween Movie Night, Homework Help, movie matinee, poetry slam, piano jam, photography, open mic night, ice skating and a visit to the Casper Humane Society. Life Skills activities that were offered this past quarter include: Life Skills Sexual Health, Life Skills Cyber Safety and Awareness, Life Skills Cooking, Life Skills Educational Goals, and Life Skills Job Applications.

Family partnerships are strengthened through frequent contact and collaboration with families. We work with families to determine the best ways to address youth and family needs. Families are invited to all PY activities. We serve as an advocate, liaison, and mediator for parents and youth during activities, mentoring, attending MDT's, court hearings, and educational planning sessions with probation officers, NCSD employees, counselors, lawyers, and judges.

The following anecdote about a youth who has exhibited tremendous resilience and maturity in coping with the adversity and life transitions over the past year serves as a specific example of how programming has bettered the lives of individuals we serve. He was discharged from the Wyoming Boys School earlier this spring, but was unable to return home due to his home being deemed unsafe with his mother's emotional instability and substance abuse. He persevered through the frustrations having to live in another facility and wait to either return home or be placed with a foster family—both things well out of his control. During this wait, he participated in PY regularly and developed a strong mentoring relationship with staff. He felt comfortable to actively seek PY staff support, mentorship and advocacy when he struggled with his sobriety, depression, anxiety, self-harm and frustrations with his relationship with his mother and frustrations with living in a facility. With PY staff, he focused on the things in his life that he did have control of and to not lose sight of goals he has for his life. He has matured greatly since returning from the Boys School and transitioning from the local group home to foster care and has reflected and vocalized that as much as he did not enjoy those experiences at the time, he is thankful that both helped him to grow as a person and connected him to the various positive support systems in his life such as PY, Wrap Around, and Independent Living that he says he knows that he would have 'blown off' if he were just 'trying to survive' living at home. He said that without the support of PY and everyone else that he has met through 'the system' he would have dropped out and would probably end up in prison someday. He is motivated with high aspirations. He is a positive encourager to his peers and helps them to see the lessons to be gained from probation. He shows gratitude for all daily experiences and seeks staff support, guidance, and accountability on his weekly short term goals including working out, eating well, volunteering, and keeping his grades up. He brings an infectious spirit to the group mentoring setting and has been an absolute joy to work with and to witness grow.

- c. What does your analysis of the past year's data tell you about what is happening to the impacted target population?

Data from this year's Youth Outcomes Survey (YOS) indicate that (from 4c above)

"In the last quarter, 90% of youth maintained or improved in the areas of parental trust, special adult relationships, and juvenile justice."

Therefore, GWBBBS feels that youth are maintaining attitudes and behaviors, or improving those attitudes and behaviors. These percentages are going to change month to month and year to year; however, these positive youth outcomes are indicative of the positive impact mentoring has on at-risk youth.

6. Results Analysis

- a. How could the program have worked better?

Over the past quarter, we experienced an increase in match closures and a decrease in volunteers enrolling and passing the screening process. Both of these challenges are attributed to a variety of reasons including volunteers working overtime and/or out of town.

- b. How will you address this?

Volunteer recruitment will be our highest priority next quarter and all staff will be involved in the efforts regardless of general job duties. We will be promoting National Mentoring Month in January which will include PSAs, TV interviews, 8 radio interviews, social media campaigns, recruitment presentations (including the Casper Fire Department, the Kiwanis Club and ACM), and a live auction fundraiser.

7. Attendance and Participation

In order to gauge the impact that your event has had on the community, it is important that we know how many people use your program. **Please fill out the information in the box on the opposite side of this page.** If you intend to use a counting method that is not listed, then please contact Fleur Tremel in the City Manager's Office (235-8224) to inquire about pre-approval.



Attendance and Participation

Please fill in the section below as instructed on the opposite side of this page.

I can accurately count the number of people who use our program because:

- ☐ We sold tickets
- ☐ We took a turnstile count or counted people as they came in
- ☐ We conducted an organized head count
- ☒ All participants were registered
- ☒ We used sign-in sheets
- ☐ We used another method that was pre-approved by the City Manager's Office





FY 2018 Specific Entity and One Cent Quarterly Report

Please file this form at the conclusion of the quarter. Failure to complete and send in this form could result in a denial of payment for any current or future funding.

| | | | |
|---|--|--------------------------------|----------------------------------|
| Organization: <u>Casper Climb Wyoming</u> | Program/ Event: <u>Training and Placing Low-Income Single Mothers in Careers that Support their Families</u> | | |
| Contact Person: <u>Jenn Whitehead</u> | Phone Number: <u>307-237-2855</u> | Date: <u>December 31, 2018</u> | |
| Please Select One: | | | |
| 1 st Quarter _____ | 2 nd Quarter _____ | 3 rd Quarter _____ | 4 th Quarter <u>X</u> |

1. Mission

Please state the agency's mission/vision:

The Casper Climb mission is for low-income single mothers to discover self-sufficiency through career training and placement. Casper Climb's vision is to initiate self-awareness. Climb believes that all growth -- personal, professional and global -- starts with self-awareness. Being aware of your strengths and weaknesses as an individual allows you to discover your full potential in life and gaining that same awareness as an organization opens the door to make a bigger impact. As we hone this skill, we can engage in more meaningful conversations that ultimately lead us to enduring, systemic change. Together, this is how we make the world a better place. Together, this is how we end generational poverty.

2. Financial Information

Please attach a one (1) page summary of the revenue and expenses for this event. **Please include the amount you were allocated from One Cent funding or General Fund Agency funding.**

The summary of the revenue and expenses through November 30, 2018 is attached. The financials for December 2018 are in the process of being finalized.

3. Program significance

a. Using bullets describe the individuals who are the focus of your work and are influenced by your activities.

- Casper Climb is improving the economic conditions of single mothers and children who live at 185% of poverty and below.
- The average participant age is 28 with an average of 2 children.
- Over half (54%) of participants are unemployed when they come to Climb. Of the 46% who are employed, the average monthly wage income is \$1,089 and they are often working more than one job.
- Casper Climb focuses specifically on the high risk and high need category of families led by single mothers with dependent children. According to the U.S.

Census Bureau (2016), 41% of single mother families with children under age 18 live below the poverty level in Casper.

- Climb does not discriminate on race or ethnicity and serves a diverse population.
- Poverty causes toxic stress for adults significantly limiting their cognitive bandwidth - similar to a decrease in 13 IQ points (Nature, March 2015).

- b. What impact did the program have on the specified target population and community?

Casper Climb staff held another Certified Nursing Assistant training that started in October with a December 12, 2018 graduation date with 89% graduating. Graduates have taken the Certified Nursing Assistant exam with several securing licenses already. Staff have worked diligently to build a strong relationship with Prometric for delivering the exam. Employer partners so far are Shepherd of the Valley and Meadow Wind Assisted Living.

Climb staff are currently researching a non-traditional training for the spring 2019 and hope to offer Commercial Driver's License or Warehousing Training. Since the economy has made it more challenging to offer non-traditional trainings for several years, Climb staff are excited about this opportunity to attract new moms, build new bridges in the community and provide placements with higher starting wages.

Along with specialized job training, the Climb program provides all the participants with life skills trainings in topics such as parenting skills, work place professionalism, financial literacy, healthy and safe relationships, child support, food and nutrition and more to ensure success both at home and at work. The Climb program also provides group and individual mental health counseling to address issues and barriers that may interfere with success at home and at work.

In addition, 35 Casper Climb graduates were supported through Climb graduate services during the period October to December which include networking opportunities, advice on updating resumes, and support for pursuing additional education.

- c. Have there been significant trends over the past months regarding your target population?

Some participants in the current training experienced challenges with the transportation to Paradise Valley. Climb staff will continue to look for future Certified Nursing Assistant trainers that are closer.

4. Results

- a. Please describe the outcomes/outputs

- 89% of Casper Climb participants completed the Certified Nursing Assistant (CNA) Career training successfully.
- The placements for the CNA program have an average hourly starting wage at \$13 per hour.
- 69% of Casper Climb graduates contacted were employed 24-months post program since 2004.
- 76% of Casper Climb graduates show a decrease in their dependence on food stamps 2 years post program.

- b. Please describe the method of measurement

Climb conducts participant follow-ups at 3-month intervals from program completion to 24 months post program. Climb collects employment data such as place of employment, hours per week and hourly wages as well as participant and child health insurance data. From program end to 12 months, Climb collects this data by Climb staff contacting participants via phone, email or text. From 15-24 months, Climb contracts with the Wyoming Survey and Analysis Center (WYSAC) to conduct the follow-ups via phone survey. Climb collects food stamp and childcare data from the Wyoming Department of Family Services. Climb stores this data in its secure participant database.

- c. Please describe the performance results

Beyond the statistical performance results listed above, the best impact is often told through the participants.

A highlight of the training was that Climb was able to serve participants without a GED for the first time in a while. Three of the participants never attended a high school graduation so Climb commencement was the first time for them to celebrate completing an endeavor they started and have their friends and family share in the joy. One participant stated "This has been an important experience because at the beginning, I said 'I wanted to succeed and I wanted to do this for my children, family, and myself.' I wanted to stick to that."

Casper Climb is committed to networking within the community and has established an effective public awareness program to provide community contacts with a continuous information source about programs and services. Climb collaborates with organizations and individuals for participant referrals, specialized services to Climb program participants, life-skills instruction, industry research and job placement.

5. Program Results/Impacts (use bullets)

- a. Explain how much (quantity) service the program delivered

- From October 2018 – December 2018 Casper Climb graduated 8 participants from a Certified Nursing Assistant training program.
- During this period, Climb continued to serve moms from prior programs.
- During this 3-month period, 35 Casper Climb graduates were supported through Climb graduate services which include networking opportunities, advice on updating resumes, and support for pursuing additional education.

- b. How well (quality) the services were delivered. For example, describe how individuals were better because of the service the program delivered.

- In addition to job skills, all participants were provided life skills classes including parenting, communication skills, conflict resolution, nutrition, budgeting, finances and self-care.
- The participants show gains in executive functioning skills that impact their ability to problem solve, set goals, regulate emotions and engage in long-term planning.
- Providing therapeutic support and parenting classes to single mothers in poverty may provide a lifetime of benefits for the children, offsetting some of the negative effects on brain anatomy that can be found in poor children.

- c. What does your analysis of the past year's data tell you about what is happening to the impacted target population?
- The Casper Climb site works hard to determine which type of training it will offer next. After thorough industry research, Climb staff determined a continued need for jobs in nursing positions. Casper Climb is researching a non-traditional training for the spring 2019.
 - The moms are not only finding success right at graduation but more notably are maintaining employment 24-months post program while often no longer needing public assistance like food stamps. These results speak to the comprehensive nature of the program including life skills training and therapeutic support that allow the participants to overcome barriers to success for the long-term.
 - Intentionally working with groups of women during the program to allow participants an opportunity to engage with their peers, practice self-regulation and develop relationships that create support networks outside of the Climb program.

6. Results Analysis

- a. How could the program have worked better?

There was staff transition with the Program Director over the past year as long-time leader Leshia Thorvaldson moved on for an exciting opportunity.

- b. How will you address this?

Staff with dozens of years of experience from around the state have temporarily relocated to Casper to step in to support the participants throughout the program. Climb expects to have a new Director in place for the spring training.

7. Attendance and Participation

In order to gauge the impact that your event has had on the community, it is important that we know how many people use your program. **Please fill out the information in the box on the opposite side of this page.** If you intend to use a counting method that is not listed, then please contact Fleur Tremel in the City Manager's Office (235-8224) to inquire about pre-approval.



Attendance and Participation

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- ☐ We conducted an organized head count
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- ☐ We used another method that was pre-approved by the City Manager's Office



Climb Wyoming
1001 W. 31st St. Cheyenne, WY 82001

| | Total Casper Expenses 7/1/2015 - 11/30/2018 | City of Casper 7/1/2015 - 11/30/2018 |
|---|--|---|
| Climb Revenue | | |
| Government Grants | \$1,874,191.90 | \$159,303.00 |
| Fundraising | \$573,821.18 | \$0.00 |
| Other Income | \$1.99 | \$0.00 |
| Total Climb Revenue | \$2,448,015.07 | \$159,303.00 |
| Total Climb Revenue | \$2,448,015.07 | \$159,303.00 |
| Climb Expenses | | |
| Personnel | \$1,026,509.18 | \$46,329.62 |
| Tuition | \$81,825.80 | \$0.00 |
| Job Placement Phase of Climb | \$217,273.09 | \$11,296.25 |
| Facilities | \$216,280.03 | \$8,260.22 |
| Incentives | \$75,950.00 | \$6,150.00 |
| Staff Development, Training & Recognition | \$48,122.73 | \$10,923.31 |
| Mental Health Provider | \$328,220.00 | \$7,400.00 |
| Recruitment & Professional Networking | \$77,325.68 | \$5,944.59 |
| Office Supplies & Equipment | \$29,516.24 | \$2,752.71 |
| Life Skills and Other Training Expenses | \$59,087.27 | \$11,609.42 |
| Information Technology Services | \$13,156.73 | \$602.34 |
| Fundraising | \$8,046.41 | \$191.58 |
| Non-profit Consultants | \$4,195.04 | \$1,140.00 |
| Travel (Staff & Participants) | \$19,296.19 | \$3,711.01 |
| Accountant, Auditor, and Legal Services | \$48.57 | \$0.00 |
| Graduate Services | \$11,597.34 | \$3,540.91 |
| Liability Insurance | \$58.26 | \$0.29 |
| Total Climb Expenses | \$2,216,508.56 | \$119,852.25 |
| Total Climb Expenses | \$2,216,508.56 | \$119,852.25 |



FY 2018 Specific Entity and One Cent Quarterly Report

Please file this form at the conclusion of the quarter. Failure to complete and send in this form could result in a denial of payment for any current or future funding.

| | |
|---|------------------------------|
| Organization: __Casper Mountain Fire District_____ | Program/ Event: _____ |
| Contact Person: __Dick Brehm_____ Phone Number: __259-0329_____ Date: __12/31/2018_____ | |
| Please Select One: | |
| 1 st Quarter_____ | 2 nd Quarter_____ |
| 3 rd Quarter_____ | 4 th Quarter__X__ |

1. Mission

Our mission remains the same to offer high quality fire suppression and mitigation information to residents and landowners as well as the general public.

2. Financial Information

The District receives \$7500.00 a year from the City of Casper. This year's allocation was used to retire the debt on our new tender.

3. Program significance

- The District looks forward to not only our normal training and fire suppression activities, but also to providing assistance for special events such as the Beartrap Festival, a myriad of races and other summer activities

4. Results

- The District did not have any major incidents in the 4th quarter

5. Program Results/Impacts (use bullets)

- The District offered services for the Eclipse event and many other activities.
- Our training remains superior, and we are having some success with new recruits.

6. Results Analysis

- The District feels result are acceptable and will continue to look at advanced training

7. Attendance and Participation

As previously suggested, it is impossible to determine the exact number of those we serve as a very diverse population utilizes Casper Mountain.



Attendance and Participation

Please fill in the section below as instructed on the opposite side of this page.

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- ☐ All participants were registered
- ☐ We used sign-in sheets
- ☐ We used another method that was pre-approved by the City Manager's Office

The Casper Mountain Fire District experienced a very quiet fire season, and was able assist other entities around the state and also out of state as well. There are many changes occurring this year as the District lost one of its founders, Sam Weaver. We are also welcoming a new chief, Cordell Anthony.

We are finally putting our new brush truck into service which will bring our apparatus to full strength.

The District continues to thank the City of Casper for their support.



FY 2019 Specific Entity and One Cent Quarterly Report

Please file this form at the conclusion of the quarter. Failure to complete and send in this form could result in a denial of payment for any current or future funding.

Organization: City of Casper-Natrona County Health Department Program/ Event: General Funds for Department Operations (funds many programs within our health department, details provided below) and City 1% Funding

Contact Person: Audrey Gray, Public Health Preparedness Manager

Phone Number: (307) 577-9737

Date: 12/17/18

Please Select One:

1st Quarter

2nd Quarter

3rd Quarter

4th Quarter

1. Mission

The City of Casper – Natrona County Health Department is committed to protecting and enhancing the public health and well-being of the Casper and Natrona County communities.

2. Financial Information

The City of Casper provides critical funding to CNCHD for basic operations. The City of Casper has committed to provide \$540,000 to the CNCHD for Fiscal Year 2019 (July 1, 2018 through June 30, 2019). CNCHD Programs funded by City of Casper General Funds include: Administration (\$195,982.82), Board of Health operations (\$20,050.00), Maternal and Child Health Program (\$51,882.18), Disease Prevention Program (\$45,140.76), Environmental Health Program (\$205,194.24), and Health Department Building/Housekeeping (\$21,750.00). Most of the programs financially supported by the City of Casper are statutorily mandated programs that the health department must provide. CNCHD also receives funding for basic operations from a variety of other funding sources which include: County general funds, State contracts/grants, federal contracts/grants, and client fee-for-services. CNCHD also received City 1 cent funds for the purchase of new vehicle on the order of \$22,500.00 per fiscal year through fiscal year 2019.

We provide a summary for each program supported by City of Casper general funds individually below.

Administration/Board of Health/Building Operations

Program Significance

- In FY19, the City of Casper provided \$237,782.82 (43.2% of program's operating budget) to CNCHD's Administration (includes Board of Health expenses and building expenses).
- Administration at CNCHD provides administrative and fiscal oversight to the entire health department. CNCHD's 39 staff members and the entire County population are the beneficiaries of this part of the health department.
- Administration provides strategic vision to the health department, assuring that the department plans and mitigates future public health problems.
- Responsible for planning, implementation, and coordination of all department activities.
- Responsible for workforce development of employees, which is critical in healthcare organization.
- CNCHD's Administration team is made up of 5.0 FTEs; the Executive Director, Office Manager/Bookkeeper, Department Receptionist, an Administrative Assistant, a part-time Certified Public Accountant, and a part-time data analyst/community health assessment coordinator.
- The Natrona County Board of Health is made up of 5 appointed Board members; two of which are appointed by City Council, two that are appointed by the County Commissioners, and one that is jointly appointed.

Results

- Finalized FY19 Budget
- Continued implementation of updated HIPAA policies throughout the department.
- Continued work on department-wide continuous quality improvement initiative and continuing work on internal performance management system.
- Continued workforce development on Public Health Core Competencies for all staff.
- Continued work on Community Health Needs Assessment with Wyoming Medical Center. Workgroups are currently being formulated to begin work on a Community Health Improvement Plan.

Outcomes and Impacts

- Quality department management
- Excellent fiduciary oversight
- Goal-oriented focus for department programs
- Efficient provision of essential public health services
- Health department that is adaptive and responsive to community needs
- Continuous quality improvement
- Movement towards national, voluntary public health accreditation

Adult Health Program

Program Significance

- In FY19, the City of Casper provided \$0 for the Adult Health Program. We have worked to make this program self-sufficient via fee-for-service.
- The Adult Health Program is devoted to assisting older adults and disabled adults in our community with maintaining their independence within their own home environment.
- A portion of this program is mandated by statute. Our Adult Health nurses conduct comprehensive functional assessments (LT101s) to determine medical necessity for services under any part of the Medicaid Waiver program. The assessment integrates physical, mental and functional needs of the client in order to determine if they are suitable for the services provided under the Medicaid Long Term Care, Assisted Living Facility, or Home and Community Based Waiver Services programs. Only public health nurses in Wyoming are qualified and trained to conduct LT101s. All local health departments are required to conduct LT101s.
- The Adult Health Program also provides medical case management for chronically-ill/disabled, older adults enrolled in the Medicaid Home and Community-Based Services Waiver program. While other for-profit, private agencies also provide these services in the Casper community, CNCHD is able to provide more sustainable and stable case management services compared to other entities. Medicaid Waiver reimburses CNCHD for the services.
- The average cost of nursing home care in Natrona County is approximately \$6,000 per month. The provision of case management services for clients costs less than \$1,000 per month, so we are able to substantiate a large cost savings to taxpayers and to the healthcare system by focusing on preventative care in the home.
- Our Adult Health Program nurses participate in Senior Network (at UW Family Practice), Casper Care Coalition, Wyoming Dementia Care Board, Adult Protection Team, Suicide Prevention Taskforce, Natrona County Case Manager Support Group, and the City's Senior Advocacy Committee.

Results

| Month | Active Waiver Clients | Case Management Visits Completed | LT101s Completed |
|---------------|-----------------------|----------------------------------|------------------|
| October 2018 | 115 | 127 | 127 |
| November 2018 | 112 | 133 | 97 |
| December 2018 | 112 | 133 | 102 |
| TOTAL | | 393 | 326 |

Outcomes and Impacts

- The Adult Health Program, through the LT101 assessments and case management services, assures that community-dwelling older and/or disabled adults are able to stay in their home longer.
- Case management improves medication adherence and compliance.
- LT101s assure that only those Medicaid patients most needing admission into long term care or assisted living are admitted and others are not, saving taxpayers money.
- Case management reduces hospitalizations and hospital readmissions.
- Case management allows for client counseling and self-management education for chronic conditions such as diabetes, chronic obstructive pulmonary disease (COPD), and heart disease.
- Case managers work closely with a client's primary care providers and other members of the client's care team to assure services needed are provided and the client is connected with the most appropriate agencies and resources.

Maternal and Child Health Program

Program Significance

- In FY19, the City of Casper provided \$55,882.18 (9.1% of program's operating budget) to the Maternal and Child Health Program at CNCHD.
- The Maternal and Child Health Program at CNCHD and the services it provides are mandated through state statute. The program provides nurse home visitation to pregnant women before birth of child and mom/baby/family units postpartum. The program uses an evidence-informed curriculum called "Partners with a Health Baby", which was developed by Florida State University.
- The program is legislatively mandated to reach 95% of Medicaid births in the County and 75% of all other births; however, the program is inadequately funded to have that reach.
- Home visitation programs through the Maternal and Child Health Program give pregnant women and families, particularly those considered at-risk, necessary resources and skills to raise children who are physically, socially, and emotionally healthy and ready to learn.
- Goals of the Maternal and Child Health Program include: improve maternal and child health, prevent child abuse and neglect, encourage positive parenting, and promote child development and school readiness.
- Critical activities provided by the public health nurse during home and/or office visits include: supporting preventive health and prenatal practices, assisting mothers on how best to breastfeed and care for their babies, helping parents understand child development milestones and behaviors, promoting parents' use of praise and other positive parenting techniques, and working with mothers to set goals for the future, continue their education, and find employment and child care solutions.
- The program also facilitates the Children with Special Health Care Needs program through the Wyoming Department of Health.
- Our Maternal and Child Health nurses participate on Child Protection Team and on Natrona County Prevention Coalition's Family and Parenting Subcommittee.

Results

| MONTH | IN-PERSON VISITS WITH MOM/BABY/FAMILY |
|---------------|---|
| OCTOBER 2018 | 196 |
| NOVEMBER 2018 | 161 |
| DECEMBER 2018 | 150 |
| TOTAL | 507 |

- Maternal and Child Health program staff held one Planning for Parenthood Class.
- The program secured private funding from Healthy Births and Infant Brains Foundation, which is paying for 1.5FTE.

Outcomes and Impacts

- Data recently received from Wyoming Department of Health showed that pregnant women and new moms in Natrona County had greater acuity and needs than state averages. Greater percentages of the women in Natrona County are homeless, jobless, had a partner that went to jail, had a sick family member, had someone close to them that used drugs, and other social stressors than women residing in other Wyoming Counties.

Disease Prevention Program

Program Significance

- In FY19, the City of Casper provided \$45,140.76 to the Disease Prevention “General Clinic” program (4.7% of the program’s operating budget).
- The Disease Prevention Program at CNCHD provides tuberculosis prevention and control, travelers’ health services, immigration health services, and epidemiologic follow-up on reportable diseases and conditions.
- Tuberculosis prevention and control and epidemiologic activities are mandated by statute to the health department. Travelers’ health services and immigration health services are not mandated programs, but are self-sufficient/fee-for-service based activities.
- Tuberculosis prevention and control activities include tuberculosis screening for high-risk individuals and for healthcare and daycare workers. Tuberculosis screening is conducted via Mantoux skin tests (PPD) and risk screening questionnaires. Persons testing positive for tuberculosis screening tests are assessed for active disease. If no active disease exists, patients are termed cases of latent tuberculosis infection (LTBI). LTBI cases must receive treatment for at least six months to clear the latent infection. Our Disease Prevention clinic nurses provide medical case management and treatment follow-up to all cases of LTBI in Natrona County. Patients found with active tuberculosis infections are referred to Rocky Mountain Infectious Disease for treatment, as treatment can be complicated by patient’s health history and/or drug-resistance.
- The health department is responsible for investigating and controlling outbreaks of infectious disease. Often these investigations entail epidemiologic interviews of ill persons, tracking of laboratory results, coordination with healthcare providers/labs/state health department/school authorities/daycares, etc. Often, we are asked to investigate “suspected” cases of reportable illness to find that the ill person is not infected with the disease suspected. These activities can be incredibly time-consuming and resource intense.

Results

- We currently have 3 cases of LTBI in our LTBI case management program who are undergoing treatment for this infection. This number fluctuates as patients complete treatment and as newly identified LTBI cases are enrolled. Two previous LTBI case management patients completed treatment in this quarter.
- During the quarter, we provided 74 tuberculosis screenings (PPDs placed). We provided 30 traveler’s health evaluations and 4 immigration physicals.
- We are currently providing medical case management to 35 persons living with HIV through the state’s Ryan White program.
- We implemented a new clinical protocol for HIV Pre-exposure prophylaxis and have clients enrolled in the program.
- We are tracking and implementing control measures to control the ongoing outbreak of Hepatitis A in the community.

Program Results/Impacts

- Healthcare workers, daycare workers, and other individuals who are at high-risk for tuberculosis infection were provided essential screening so that they could be employed.
- Citizens of Natrona County who travel abroad were provided education, vaccines, and medication to protect them while they traveled.
- No new cases of active tuberculosis were detected in Natrona County and individuals with latent tuberculosis infection were managed and treated so that their infection does not develop into active infection. These outbreaks occurred in schools, daycares, long term care facilities, and food establishments.
- Outbreaks and clusters of unusual illness were detected and mitigated through epidemiologic intervention.

Environmental Health Program

Program Significance

- In FY19, the City of Casper provided \$205,194.24 (41.8% of operating budget) to the Environmental Health Program.
- This program is mandated for local health departments.
- The Environmental Health Program is responsible for inspection services and regulatory oversight of food service, pools/spas, campgrounds, commercial lodging, daycares, and tattoo/body art facilities.
- CNCHD adopted the most recent version of the Wyoming Food Safety Rule in 2013. We work closely with the Wyoming Department of Agriculture Consumer Health Services Division to enforce food safety regulations.
- CNCHD adopted state regulations for pools, spas, and aquatic facilities and we collaborate with the Wyoming Department of Agriculture on assuring the safety of recreational water facilities in Natrona County.
- For daycare inspections, our staff work cooperatively with the local fire department and Wyoming Department of Family Services to conduct health and safety inspections of all licensed daycare facilities in Natrona County. Our inspections include site reviews that ensure compliance with minimum health, safety, and sanitation requirements.
- We have county-level regulations for campgrounds, commercial lodging, and tattoo/body art facilities.
- Through a delegation agreement with Wyoming Department of Environmental Quality, CNCHD has authority to enforce wastewater regulations for Natrona County. These regulations aim at reducing opportunities for the transmission of waterborne illness through sewage and wastewater contamination into well systems or other sources. The department is responsible for reviewing and permitting new wastewater systems, overseeing repairs to existing systems, upgrades/expansions of existing systems. Our inspections examine sizing criteria, minimum setback requirements, approved appliances for systems with <2,000 gallons per day capacities.
- The Environmental Health program also conducts routine epidemiologic investigations of reportable foodborne or waterborne illnesses and assists with outbreak/cluster investigations when necessary.

Results

- From October 1, 2018 through December 31, 2018, the Environmental Health Program conducted a total of 456 health inspection visits. These counts include repeat visits for follow-up on violations.

| INSPECTION TYPE | |
|----------------------------|-----|
| TATTOO/BODY ART | 3 |
| CHILD CARE | 33 |
| FOOD | 194 |
| FOOD PLAN REVIEWS | 0 |
| LODGING | 10 |
| SWIMMING POOL/SPA | 15 |
| NEW SEPTIC PERMITS | 33 |
| REPLACEMENT SEPTIC PERMITS | 13 |
| SEPTIC SITE VISITS | 155 |
| TOTAL INSPECTIONS | 456 |

- During the quarter, we completed 9 epidemiologic investigations on single cases of sporadic foodborne/waterborne diseases. Environmental health staff have played important role in responding to ongoing outbreak of Hepatitis A.

- All inspection reports conducted by CNCHD are now made available to the public via our website at www.casperpublichealth.org and clicking on Licensing and Inspection Services.
- Environmental Health staff are working with City GIS and Casper College to link septic permits to properties with the goal of making septic permits more accessible to the public.

Outcomes and Impacts

- Natrona County has one of the lowest rates of reportable foodborne illness in Wyoming due to its robust and locally-controlled inspection programs. The incidence of foodborne and waterborne disease outbreaks in Natrona County is lower than the state average.

City 1% Funds

CNCHD requested City 1% Funds for the provision of four new motor vehicles (one per fiscal year) to update and replace our aging vehicles. Over the past three fiscal years, we have purchased three Subaru Forresters, and plan to purchase one more in the upcoming fiscal year.

- New vehicle was purchased in July 2018 (FY19).



From: Roehr, Mary [mailto:Mary.Roehr@charter.com]
Sent: Wednesday, January 02, 2019 10:37 PM
Subject: FW: Tribune Broadcasting

Good Evening.

Charter Communications, locally known as Spectrum, has been in discussions with Tribune Broadcasting ("Tribune"), the owner of WGN America and multiple local broadcast ABC, CBS, FOX, CW and digital multi-cast stations across various markets, to renew our carriage agreement. At 5:00 P.M. ET on Wednesday, January 2, 2019, Spectrum's agreement to carry Tribune's channels expired. As a result the channels listed below and all associated Video On Demand content are no longer available to Spectrum customers.

| Channel | Programming Service |
|---------|---------------------|
| 14 | WGN America |
| 517 | WGN America HD |

Tribune asked for a dramatic increase in fees (200%) which we believe is completely unjustified. We regret the impact of Tribune's decision, and we remain optimistic that this matter will be resolved quickly, so our customers can again receive Tribune programming. For more information, please visit www.tribunefairdeal.com.

If you have any questions about the above this matter, please feel free to contact me at 406-671-7956 or via email at mary.roehr@charter.com/

Sincerely,
Mary Roehr



Mary Roehr | Director, Government Affairs, Colorado, Montana, Wyoming | C: 406-671-7956
951 W. Custer Ave. | Helena, MT 59601

The contents of this e-mail message and any attachments are intended solely for the addressee(s) and may contain confidential and/or legally privileged information. If you are not the intended recipient of this message or if this message has been addressed to you in error, please immediately alert the sender by reply e-mail and then delete this message and any attachments. If you are not the intended recipient, you are notified that any use, dissemination, distribution, copying, or storage of this message or any attachment is strictly prohibited.



FY 2019 Specific Entity and One Cent Final Report

Please file this form at the conclusion of the quarter. Failure to complete and send in this form could result in a denial of payment for any current or future funding.

Organization: Children's Advocacy Project Program/ Event: Forensic Interview Services

Contact Person: Stacy M. Nelson Phone Number: 307-232-0159 Date: December 19, 2018

Please Select One:

1st Quarter _____ 2nd Quarter _____ 3rd Quarter _____ 4th Quarter _____

1. Mission

- The Children's Advocacy Project is a team of committed agencies and individuals who work together to provide coordinated forensic and comprehensive services for alleged victims of child abuse and neglect in order to minimize trauma to children, to break the cycle of abuse and to foster a more effective community response to child maltreatment.

2. Financial Information

Please attach a one (1) page summary of the revenue and expenses for this event. **Please include the amount you were allocated from One Cent funding or General Fund Agency funding.**

- The City of Casper allocated "Orphaned Agency Funding" for FY19 in the following amount:
 - \$11,421.45

3. Program significance

- a. Using bullets describe the individuals who are the focus of your work and are influenced by your activities.
 - Children up to 18 years of age who are victims of physical, sexual and/or emotional abuse.
 - Non-offending family members of abuse victims
 - Child witnesses of abuse
 - Adult over the age of 18 with disabilities
- b. What impact did the program have on the specified target population and community?
 - CAP forensic interviews provide the opportunity for children to feel empowered to tell their story in a safe, child friendly environment with forensic interviewers who are trained to facilitate the process at a developmentally appropriate level for the child.
 - The CAP forensic interview process results in the child telling their story one time, which minimizes trauma to the child.
 - The forensic interviews conducted by CAP assisted law enforcement and the Department of Family Services from Casper and other counties within the

state to further the investigations of alleged abuse situations involving children.

- CAP assisted victims and non-offending family members by providing counseling and referral for needed services within the community.

c. Have there been significant trends over the past months regarding your target population?

4. Results

a. Please describe the outcomes/outputs

OUTPUTS:

Forensic Interviews:

- CAP facilitated **135** forensic interviews from July 1, 2018-November 30, 2018; 76 of which were for children and one vulnerable adult in Natrona County

- Breakdown of allegations:

| | |
|--------------------------------|----|
| • Sexual Abuse: | 88 |
| • Physical Abuse: | 20 |
| • Neglect: | 3 |
| • Witness to Sexual Abuse : | 6 |
| • Drug Endangered | 4 |
| • Assault | 2 |
| • Witness to Homicide | 1 |
| • Kidnapping | 1 |
| • Witness to Domestic Violence | 6 |
| • Child Pornography | 4 |

- # Therapeutic Counseling Sessions Provided:
 - 255 sessions from July 1- November 30, 2018.

OUTCOMES:

- CAP provided forensic interviews to children who may have been witness to violence or who were alleged to be victims of physical and/or sexual abuse.
- CAP therapists provided individual therapy to children who have experienced trauma and provided counseling and/or referral to non-offending families members in an effort to help them deal with the trauma they may have experienced.

b. Please describe the method of measurement

CAP maintains statistical data regarding each case to include:

- number of forensic interviews held
- demographic information of victim including age, gender, race
- demographic information of suspect including age, gender, relationship to the victim
- Law Enforcement agency and county leading investigation
- DFS worker assigned

- Information is also maintained regarding the status of the case. This information is updated, compiled and maintained to provide monthly and annual data.
- c. Please describe the performance results
- CAP provided forensic interviews to alleged child victims and witnesses of abuse for children living in Natrona County and other surrounding counties.
 - Forensic interviews often resulted in substantiating the initial report, providing enough information to formally charge the suspect or providing additional information to reinforce law enforcement's continued investigation. Occasionally, the interviews have resulted in additional suspects being identified as well.
 - Although there are many times there are no criminal charges filed, there are occasions when families agree to participate in a case plan with the Department of Family Services, which can improve safety for the child.
 - It should be noted the success of CAP and the forensic interview cannot be gauged on the status of criminal charges being filed. The most important aspect of the interview is to minimize the trauma for the child during the investigation process.

5. Program Results/Impacts (use bullets)

- a. Explain how much (quantity) service the program delivered
- CAP provided a total of 135 forensic interviews July 1, 2018 – November 30, 2018.
 - CAP provided a total of 255 individual therapy sessions to children and non-offending family members at no cost to the family.
- b. How well (quality) the services were delivered. For example, describe how individuals were better because of the service the program delivered.
- CAP provided forensic interviews to alleged child victims and witnesses of abuse for children living in Natrona County and other surrounding counties in an effort to minimize the trauma. Because this process reduces the number of times a child has to tell their story, the trauma associated with telling their story is reduced significantly.
 - These interviews often resulted in substantiating the initial report, providing enough information to formally charge the suspect or providing additional information to reinforce law enforcement's continued investigation. Occasionally, the interviews have resulted in additional suspects being identified as well.
 - Therapeutic services assist the clients and families with learning how to handle the trauma they have faced.
 - Providing a child the opportunity to feel empowered and safe to tell their story lessens the trauma associated with abuse.
- c. What does your analysis of the past year's data tell you about what is happening to the impacted target population?

- Data indicates child physical and sexual abuse and domestic violence is not decreasing. Law enforcement has not significantly decreased their requests to CAP to conduct interviews, which is also an indication that CAP services are vital to our community.

6. Results Analysis

- How could the program have worked better?
CAP has received positive feedback regarding the forensic interviews and therapy services. CAP would like to reach more community members to provide education related to abuse.
- How will you address this?
CAP sent an employee to Darkness to Light/Stewards of Children training in June 2018. Since that time, several community trainings have been held.

7. Attendance and Participation

In order to gauge the impact that your event has had on the community, it is important that we know how many people use your program. **Please fill out the information in the box on the opposite side of this page.** If you intend to use a counting method that is not listed, then please contact Fleur Tremel in the City Manager's Office (235-8224) to inquire about pre-approval.

Attendance and Participation

Please fill in the section below as instructed on the opposite side of this page.

I can accurately count the number of people who use our program because:

- ☐ We sold tickets
- ☐ We took a turnstile count or counted people as they came in
- ☐ We conducted an organized head count
- ☐ All participants were registered
- ☐ We used sign-in sheets—All client's guardians must complete an intake prior to a forensic interview or any other services for which they are engaging
- ☐ We used another method that was pre-approved by the City Manager's Office





Protecting Wyoming's Historic Places and Spaces

*Julia Stuble (Lander) • Thom Tisthammer (Bellvue, CO) • Paul Irish (Laramie)
Andrea Graham (Laramie) • Mary Humstone (Fort Collins, CO) • Trish Ullery-Whitaker (Kaycee)
David Cunningham (Meeteetse) • Craig Bromley (Lander) • Kimberlie Rightmer (Casper)*

PO Box 123 | Laramie, WY, 82073 | 307.333.3508 | ExecDirector@HistoricWyoming.org | www.HistoricWyoming.org

Dear City Manager,

On behalf of the Alliance for Historic Wyoming, I am writing to express concern for the future of the Nolan Chevrolet building on 322 David Street. In addition to our concern, AHW supporters, members of the Casper community, and Casper Historic Preservation Commission have been in contact with us regarding their concern for the building, as well.

The AHW is a non-profit organization dedicated to protecting Wyoming's historic places and spaces. We often partner with organizations and agencies to develop preservation plans, and we would be interested in working with the City of Casper on such a plan to preserve this building.

As you know, Casper has a unique story in the history of the West and early transportation history. The Yellowstone Highway (also known as the Park-to-Park Highway) are early routes through Casper that inspired travelers to experience the West. The Nolan Chevrolet building is connected to this history and we agree with the Casper Historic Preservation Commission that it should be preserved.

Thank you for your consideration in this very important manner,

A handwritten signature in black ink that reads "Christy Smith". The signature is fluid and cursive, with the first name "Christy" written in a larger, more prominent script than the last name "Smith".

Christy Smith, M.A.

Alliance for Historic Wyoming, Executive Director

cc: Connie Thompson, Chair of Casper Historic Preservation Commission

DEC 31 2018

12/20/18

Mayor and City Council Members
Community Development Department
200 N David, Room 205
Casper, WY 82601

RE: Comments on the Elkhorn Village Subdivision

Good Morning,

Blackmore Homes' request for the vacate and replat in the referenced matter should be denied.

Elkhorn Valley #3(Replat BLK 8 L1-7) Lot Tract A is not owned by Blackmore homes. This lot contains the storm drainage exit for half of the proposed area. There is no easement for this storm drain and it is in contention. Blackmore Homes may be counting on a drainage system that may be denied them and will have to engineer a new system. This is not accounted for in their proposal. This lot also contains the lines to the electrical equipment that is to power part of this proposed area. There are no easements for the electrical (or cable) across Tract A and they are in contention. This infrastructure may be denied to Blackmore Homes. This is not accounted for in their proposal. Also, any future growth east of this area will require the extension of 12th Street to the east. Blackmore Homes cannot provide for that since they do not own this lot. **However, the most southeastern lot in the proposed area has enough land extending into the logical extension of 12th Street to prevent the future extension.**

Also, it appears there is a green space/walking path through the middle of the plat. There is no provision for the payment of property taxes on that land. Ultimately Blackmore Homes will not pay the property tax and the land will default to the county as abandoned. This is a burden on the county. A walking path/open space could easily be created by an easement through taxed property.

I have to ask if the Fire Department has looked at this. It is hard to tell from the postcard drawing, but the street routing looks to be a hazard for both residents and fire trucks.

Please contact me at any of the below if you should have any questions.

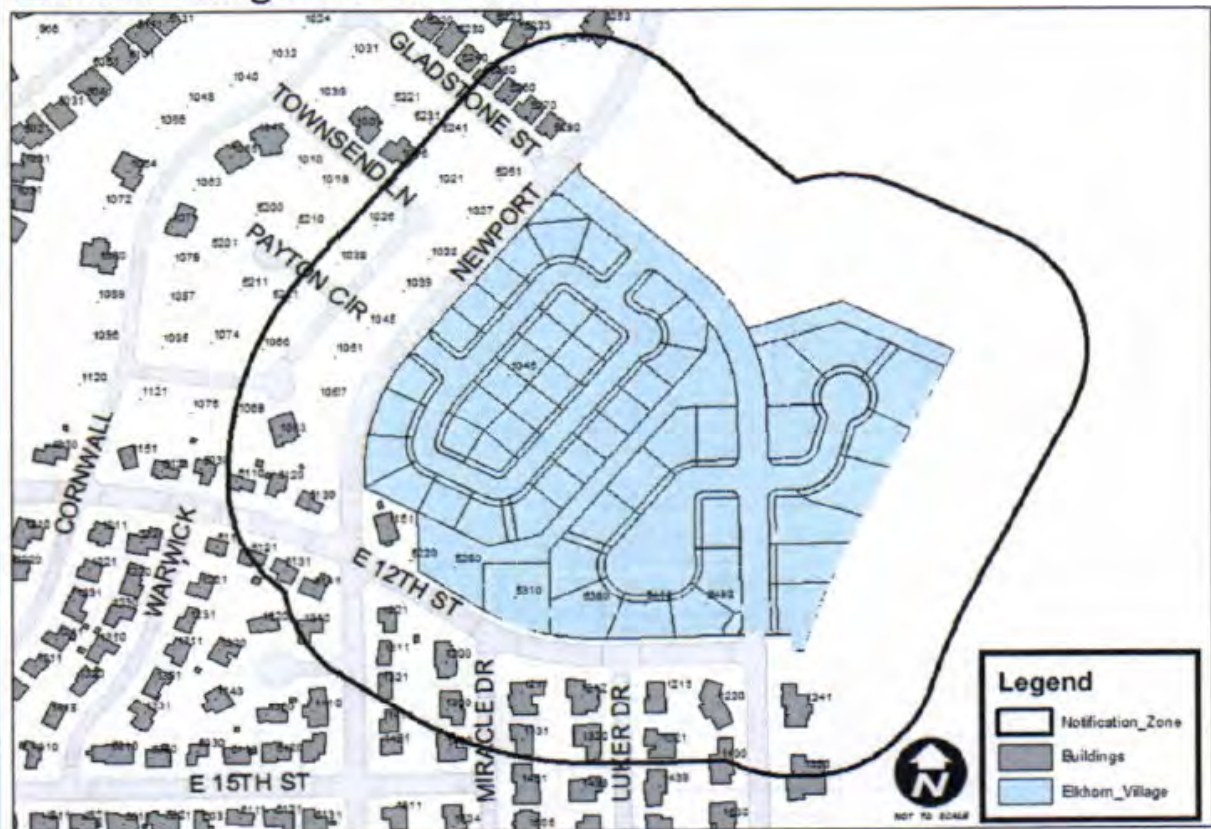
Thank you,
Ken Carpenter
1836 Willow Creek Road
Casper, WY 82604
307-265-0184
kenpegcarpenter@bresnan.net

CITY OF CASPER PUBLIC HEARING INFORMATION:

You, as a property owner/resident within a 300-foot radius of the perimeter of the subject property, are hereby notified of this public hearing. Those desiring to speak either for or against this item are encouraged to submit comments, in writing, to the Community Development Office by **January 4, 2019** You may also attend the public hearing (listed on front of card) and present written and/or comments at that time. Depending on the number of people wanting to speak for or against this action, the Mayor may limit the time you have in which to make your presentation.

Consideration of a Vacation and Replat of Betty Luker Parkway Campus #2 and a Portion of Elkhorn Valley No. 5, Lot 1, to Create Elkhorn Village Addition, Comprising 21.0 Acres, More or Less; and Consideration of a Request for Rezoning of the Proposed Elkhorn Village Addition from PUD (Planned Unit Development), AG (Urban Agriculture), and R-2 (One Unit Residential) to Entirely R-2 (One Unit Residential). Said Property is Generally Located Northeast of the Intersection of Newport and E. 12th Streets.

Elkhorn Village Subdivision



Craig Collins

From: Craig Collins
Sent: Wednesday, January 02, 2019 9:43 AM
To: 'Brandon Daigle'; Brad Holwegner
Cc: Liz Becher; Andrew Beamer; John Henley; Carter Napier; Mark Harshman
Subject: Public Comment on Elkhorn Village Plat
Attachments: 20190102093956900.pdf

All:

Please see the attached letter from Ken Carpenter regarding the approval of the upcoming Elkhorn Village Subdivision.

To summarize, Mr. Carpenter is concerned about the following:

- He owns the referenced Tract A, which he believes is necessary for the development of Elkhorn Village for storm drainage and utilities. He asserts that the applicants have no right to use Tract A at this time. (Response – Engineering has reviewed the preliminary drainage study and utility plan. I do not know if Mr. Carpenter is correct in his assessment that drainage and utilities will impact Tract A. If drainage and utilities impact Tract A, Engineering will assure that all necessary easements are provided).
- He asserts that a portion of the Elkhorn Village Subdivision projects into the path of the future eastward extension of 12th Street. (Response – The Planning Commission provided a condition of approval that required that the necessary ROW be provided by the applicant, so Mr. Carpenter is incorrect, as he has not apparently seen the revised plat with the change.
- He asserts that the common open space in the center of the subdivision, on which the walking trail will be located, should be located within an easement, on adjacent properties, instead of a separate tract, to prevent the tract from being sold for unpaid taxes in the future. (Response – Staff indicated a similar concern to the applicant. The applicant indicated that there would be some kind of way to ensure that this doesn't happen, while retaining the open space/drainage/pathway parcel as a separate tract. Applicant needs to provide the solution to this issue, or incorporate the open space tract into the adjacent private lots.
- He questions whether the design has received Fire Department review/approval. (Response – The Fire Department has reviewed the design, as well as the addressing/street names extensively).

If anyone would like to discuss, please let me know.

Craig

504 Milton Ave
Casper WY 82601
January 3, 2019

Casper City Council
200 North David Street, Room 205
Casper, WY 82601

Dear City Council Members,

I am Valarie White and I am wanting to voice my opposition to the proposed off-premise sign, (billboard) at 1329 South Poplar, Casper WY. I am adamantly opposed to this billboard. I own 1321 South Poplar, Casper WY, the property directly to the north of the proposed site for the billboard. This billboard would completely block all sunlight and view from this apartment building, rendering the apartments, next to impossible to rent. The only view these apartments would have would be the back side of the billboard. I understand this billboard will be two sided, 250 square feet and lighted on both sides until 11:00pm. That can't be acceptable in a residential setting.

The Casper Zoning Commission has already voted unanimously to disapprove this billboard in October 2018.

I currently have the upper apartment rented to a man who has lived there 5 years. If this billboard goes up, he will definitely be looking for another place to live. I am a widowed, single woman that realize on this property for my livelihood. I have a mortgage on this property and I rely on the rent to pay this mortgage. Not only would this billboard impact the rent, it would also diminish the value of my property.

I believe there are plenty of distractions on Poplar Street for drivers already. This billboard would only add to that problem and could, potentially, become a safety issue.

I am a Casper native and have always thought Casper was a very pretty town. I hate to see Casper allowing more billboards in the city, which would take away from the beauty of the city.

I appreciate the opportunity to voice my opposition and concerns for this proposed off-premise sign permit. Also my renter, Tony Padilla, would like to voice his opposition to this billboard. We both look forward to attending the City Council Meeting on January 8, 2019, at 6:00 pm.

Sincerely,



Valarie White
V & T Rentals LLC

One Cent # 15 Quarterly Report – Amended 12/31/2018

2nd quarter of 2019 (Oct. 1, 2018 – Dec. 31, 2018)

Family Journey Center

1. The mission of the Family Journey Center is to lay a foundation for lifelong learning through exploration, artistic expression, and creativity for children and their families.
2. Financial Information: See separate 1-page summary. The Family Journey Center provides a program known as Little Hands for young children. The program operates from Sept-May each year (the program stops for school-year Christmas vacation in December). Free program: only income is city contract. Under the contract terms, our One Cent #15 four-year grant total was \$67,187; through December of 2018, we have spent \$35,366 of that amount. We were only able to draw on grant funds slowly in the first years of the grant, because barriers (difficulties with opening in new site, reported in May 2017 quarterly report) prevented regular program presentation to our focus population. Those barriers were overcome and in Sept. 2017 we opened the program at a new site, the non-profit Kids Kampus owned by the Casper Housing Authority (see 3(b) below). After the program was in action and we determined it was compatible with the new site, we began to expend contract funds more fully, on both staffing and supplies, and expanded the program further in September 2018, planning for operations through May (the final year of the grant), as anticipated in the original application (see 3(c) below). In October 2018, however, the Kids Kampus changed its personnel and use of space, and asked us to end the program there on one week's notice. We have spent the time since then moving our equipment out of that space and finding and training new staff (after two staff members discouraged by the end of the program at Kids' Kampus concentrated on work elsewhere).
3. Program significance
 - a. Focus: Children birth-6, at-risk economically or socially (and their parents as available; sometimes older children in school-year holidays). Most children at this site are ages 2-4.
 - b. Impact: Starting in September 2017, the Little Hands program has been delivered to children attending the non-profit Kids Kampus child care center owned and managed by the non-profit CHA Cares. The children at that center include current and former Seton House residents, and other children supported by the Department of Family Services. The Little Hands program is intended to enhance the basic program at the center by providing children with new experiences in creativity, using art and science materials, and following their own curiosity to excite them about learning.
 - c. Trends: Initially, in September 2017, all the children ages 2-4 who were registered and attending Kids Kampus participated in our program once a week. Starting in January 2018, after consultation with the center's director and teachers, the children started coming in two groups, each on an alternate week: the younger children, ages 2-3, one week; the older children, ages 3.5-4, the next week, and so on. We found the children were much better able to concentrate on their creative work when they were not encountering children in a much different stage of development (particularly in the small space we have to work in). Following that success, our goal was to present two sessions each week, so that each age-group of children could have the program every week. We were able to recruit and train the additional staff needed to do that, and began to provide the program twice a week starting in mid-April 2018, so that all the children ages 2-4 can attend the program every week in their age-appropriate groups. The children clearly came to understand the program: they came in expecting to interact and select the materials they want to work with in the activity of the day. They concentrated on creative work, express pleasure in it and in discoveries they make using materials (what kind of objects roll or fall more quickly than others, etc), and appeared more confident. Parents reported that the children mention the program at home, and look forward to attending. (They were also sad when it is not their day for the program.) Teachers at the center were increasingly welcoming, joining in the program. With the support of the center's director and staff, we started in early September 2018 to present sessions four days a

week at the center. At the center director's request, we presented a session for one-year-olds one day a week, for two-year-olds one day a week, and for 3-4 year-olds two days a week. This allowed a broader range of children to benefit from the program while the 3-4 year-olds could attend two consecutive days each week, allowing them to carry forward and build upon their creative work. Our original grant application anticipated such steady expansion of the program. Unfortunately that stopped when the Casper Housing Authority changed the management of Kids' Kampus and the use of space there, and we had to leave. We have since then hired new staff, put them in training with existing staff serving kids at a local pre-school, and are in communication with several possible sites for the program for Jan-June 2019.

4. Results

- a. Outcomes: With a focus on the whole child, the program aims at outcomes in multiple domains of development important for school readiness, outlined in the Wyoming Early Learning Foundations (ELF): Approaches to Learning, Creative Arts Expression, Language Development, Literacy Knowledge and Skills, Logic and Reasoning, Mathematics Knowledge and Skills, Physical Development, Development and Skills, Social and Emotional Development.
- b. Measurement: The emergent curriculum approach we use, nationally recognized as valuable for early childhood, provides ongoing evaluation because staff must observe and pay close attention to where children's interests are and where they are going. Evaluation is aided by:
 - i. Documentation – narrative and photographs (shared with parents and children; the children often go back to look at pictures of themselves and peers and talk about earlier activities)
 - ii. Parent surveys
 - iii. Outside evaluators: evaluators from Casper College visited the program last fall and we plan to have that happen again. They arranged for our staff and Kids Kampus staff to visit the College's Early Childhood Learning Center in preparation for training and discussion to ensure our program best accommodates the needs of the children we are serving. One of our staff members, an Early Childhood Education student at Casper College, does her laboratory work at the ECLC at the college. Several members of our staff were able to take a day-long training, with visits to the college's center, put on by college ECLC staff in June 2018. We are working with the ECLC director to make that training also possible for Kids Kampus staff (who were not able to attend the June training because it was on a weekday when their center is in operation).
 - iv. Our staff also use an evaluation form we created, based on Wyoming's Instructional Foundations for Kindergarten, to note observations that reflect where individual children are within the range of capacities to be assessed in the Wyoming IFK, and reflected in the Early Learning Foundations outcomes that we seek. This information will be made available to center staff.
- c. Performance results:

Our staff recognize a range of capacities in the children. Last year we saw those advance over several months of the program, and expect to see that again at a new site. We have had a number of positive results; creativity and exploration when presented with materials and unstructured time to spend with interesting materials (ranging from corks to cloth, paintbrushes and newsprint rolls). We also see increased self-esteem and ability to focus on a single activity in creative work, when attending our program.

5. Program results/impacts

- a. Quantity of service delivered: 30 children served regularly (17 once each week, 14 twice a week), ending in September 2018; 24 children once a week in December training sessions.
- b. Quality of service delivered: Increased child concentration on creative activities has occurred when children attended program separated into similar-age groups, and were able to attend each week.
- c. Increased impact of program when children are in similar-age groups, plus continued growing interest of children in the program led to expansion of program; expectation to have that happen again.

6. Results Analysis

- a. Program works best when children experience it in similar-age groups (particularly when in a small space). Experience at other sites in the past also suggests program works best when children experience it consistently.
- b. To address this and assess future impacts:
 - i. We hope to continue to provide our program four times a week at a new site, with a wider group of ages participating in the program in their similar-age group. We will review the impacts, reflected in our evaluation forms, and meet with center staff. We are working with other early childhood providers and Casper College to provide further training sessions in the “emergent curriculum” approach to early childhood, fall 2018 or spring 2019. At the training session in June at Casper College, teachers from Casper programs interested in that approach met, and another meeting of those teachers was held this fall in what we hope will be an ongoing series for communication among this group.
 - ii. To improve results assessment, we will emphasize use of our new evaluation forms guided by the best practices questions suggested by the Wyoming Department of Education’s Instructional Foundation for Kindergarten (IF-K) survey and the Early Learning Foundations (ELF). We will communicate the observations recorded on those forms to the regular staff at a new site. We also expect to bring Casper College observers back to the program.

John Henley has requested that the following Planning & Zoning Commission meeting video be made available to Council. This video relates to an item on Tuesday, January 8th's meeting agenda regarding the public hearing for the appeal of the Planning and Zoning Commission's decision to deny a conditional use permit for an off-premise sign (billboard) in a C-2 (General Business) zoning district, on Lot 4, Block 159, Casper Addition, located at 1329 S. Poplar Street for applicants David DeWald and Lamar Advertising.

This YouTube video link <https://www.youtube.com/watch?v=jKl8bGXKKBQ&feature=youtu.be> shows the initial hearing in front of the Planning and Zoning Commission. It is the first case and begins at 1.39 minutes into the video.



Economic Summary: 3Q2018



Wyoming Department of Administration & Information

Economic Analysis Division

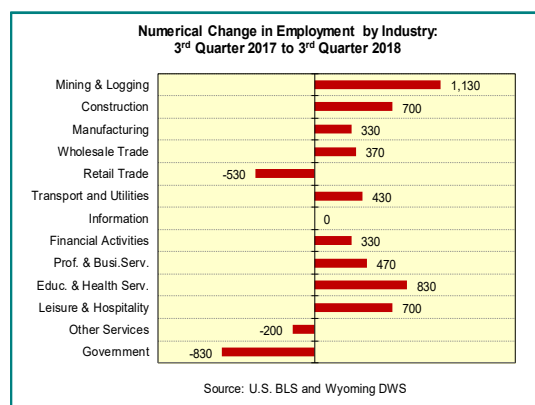
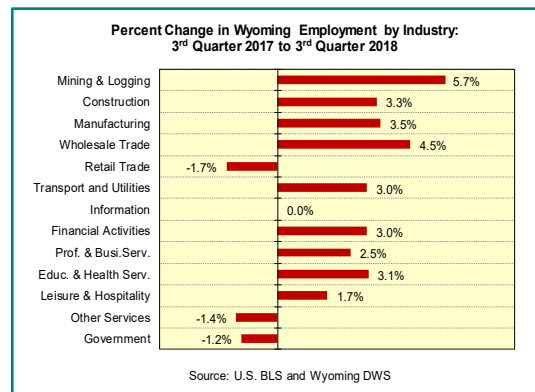
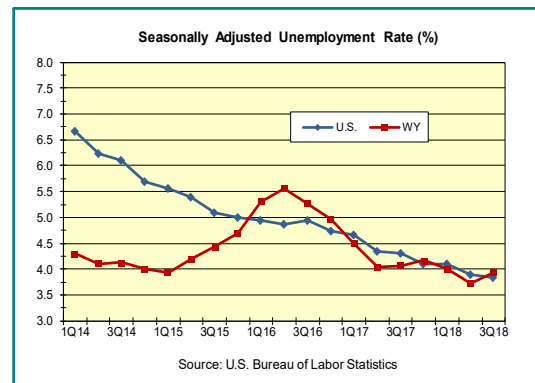
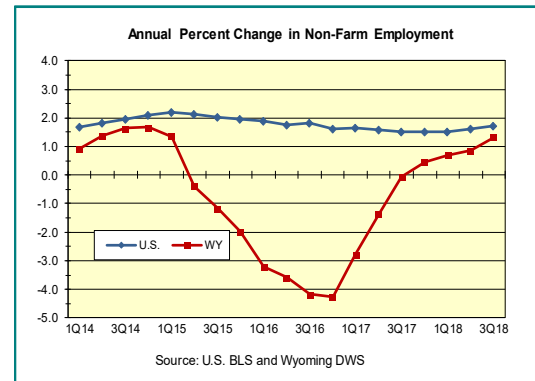
Current Global and U.S. Economy

According to Moody's Analytics, the global economic conditions are favorable for most economies that are at or close to full employment, and inflation tame for the most part. But, the growth peak has passed and global growth is transitioning to a slower pace after being on an upswing for more than two years. Global GDP growth is forecast to slow to 3 percent in 2019 and 2.7 percent in 2020, after an expected 3.1 percent in 2018. The combination of slowing world trade, capacity constraints, and tighter financial conditions are behind the cooling trend. The U.S. will prop up global growth through 2019, thanks to the generous fiscal stimulus. However, most other regions are forecast to cool over the next year. Emerging markets have been under pressure in 2018. With elevated global trade tensions alongside tighter U.S. monetary policy, emerging markets with economic weak spots and governance issues have been the most affected by the portfolio outflows and remain the most vulnerable.

The U.S. economy is expanding robustly and near-term growth prospects remain good. A massive dose of fiscal stimulus measures, including both deficit-financed tax cuts and federal government spending, are powering this growth. Its pace remains firmly above the economy's potential, and underutilized resources are being quickly absorbed. The stimulus could pump up real GDP growth to about 3.0 percent for 2018. The labor market keeps chugging along with 8 years of uninterrupted gains, continuing to generate over 200,000 jobs monthly. The unemployment rate, below 4.0 percent, was the lowest since the late 1960s. Fiscal stimulus will continue to juice up growth through much of 2019, but the strong pace may not be sustainable and the stimulus will fade soon thereafter, and the economy would slow down.

Employment

Wyoming experienced an increase of 1.3 percent (or 3,730 jobs) in total employment in the third quarter compared to one year earlier, the largest year-over-year growth since the fourth quarter of 2014. The state's unemployment rate ticked up slightly in the quarter to 3.9 percent, marginally higher than the U.S. level of 3.8 percent. Job gains were broad-based, and nearly all private industrial sectors experienced increases. As supply and demand rebalancing continues, energy prices have rebounded significantly from early 2016. Oil prices, in particular, have reached the highest level since the fourth quarter of 2014. The state's mineral extraction industry boosted drilling activities, adding 1,130 jobs or 5.7 percent from last year. Employment in sectors that support the drilling such as wholesale trade, manufacturing, and transportation also grew faster. The retail trade industry continued to lose jobs, -1.7 percent. The government sector, which includes both public education and hospitals, suffered a decrease of 830 payroll jobs or 1.2 percent from the third quarter of 2017.



Personal Income and Earnings

Wyoming's total personal income grew 4.5 percent in the third quarter of 2018 from the previous year, slightly faster than the previous quarter. U.S. personal income increased 4.4 percent during the same period. Personal income is the income received by all residents from all sources. It is the sum of wage & salary and proprietors' earnings; property income (dividends, interest, and rent); and personal transfer receipts, such as Social Security Income, Medicare and Medicaid benefits. Total earnings in the state grew 3.5 percent annually in the quarter, while property income increased 6.1 percent. The earnings for all private industries experienced increases from a year ago. The utilities industry showed the fastest growth of 20.7 percent. Construction, financial activities, and professional & business services also showed increases of more than 7.0 percent, respectively. State and local government was the only sector that declined over the year.

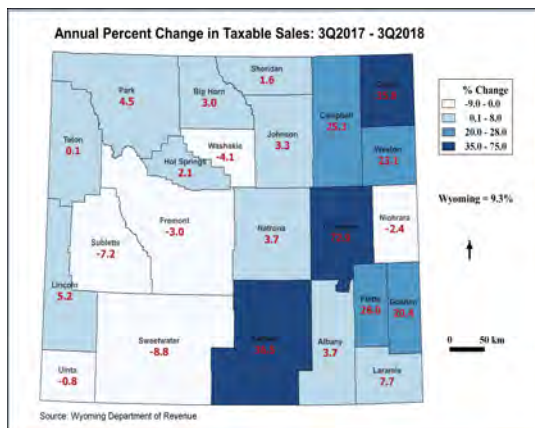
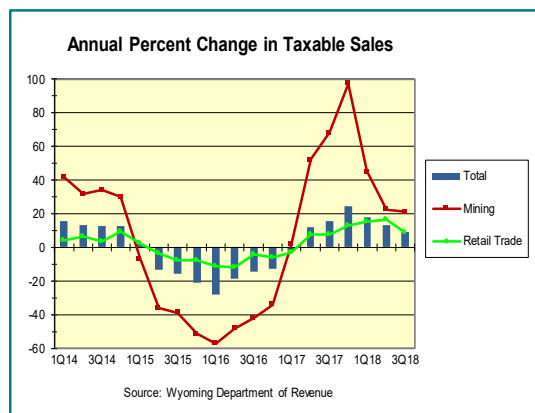
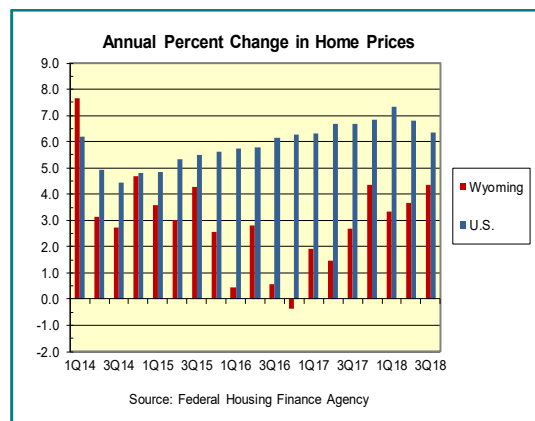
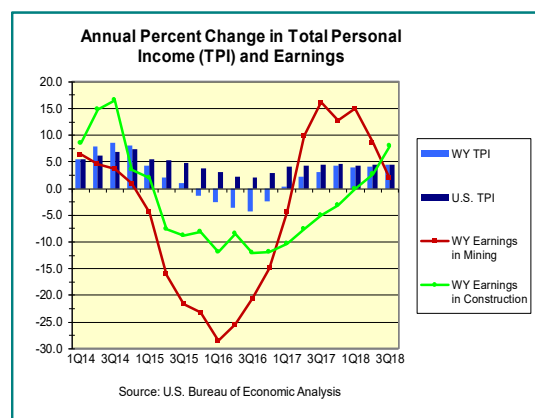
Housing

The statewide home price increased 4.4 percent in the third quarter of 2018 from one year ago, faster than the pace for the previous quarter, while the national average price appreciation slowed down to 6.3 percent during the same period. In Wyoming, single-family building permits for new privately-owned residential construction in the third quarter of 2018 were 2.5 percent lower than the previous year level. Both mortgage delinquency rate and foreclosure rate in September were lower than last year, according to CoreLogic.

The U.S. housing market continues to face tight supply, rising prices, and reduced affordability, which have likely hurt existing-home sales. The persistent shortage of skilled and specialty construction labor has prevented new-home building from meeting the increasing demand. However, the increase in mortgage rates and reduced federal tax deductibility of homeownership over the next two years are putting downward pressure on home price gains. Indeed, the housing market is leveling out, and home prices are rising at a slower rate than they were earlier this year.

Taxable Sales

Based on sales and use tax collections, total taxable sales in the state grew 9.3 percent to \$5.2 billion in the third quarter of 2018. Increases occurred in most economic industries, with the largest growth in the mining sector (including oil & gas extraction) which experienced a year-over-year expansion of 21.1 percent, due to increased sales of equipment, supplies, and services from new energy exploration and production activity (Wyoming does not impose sales tax on the production of minerals). However, the third quarter amount in mining was still 30.7 percent less than the figure for the fourth quarter of 2014 – before the energy downturn. Traditionally, over one-sixth of collections are from the mining industry, therefore the changes in total sales and use tax collections in Wyoming have been greatly affected by the fluctuation in mineral activities. The transportation & warehousing sector also showed fast growth of 28.7 percent. Construction was the only industry that experienced a decline.



Machinery & equipment leasing, and other services sectors, which support mineral extraction, also increased around 20.0 percent. The public administration sector, which reflects automobile sales, showed an increase of 10.2 percent over the year. The retail trade industry, the largest in terms of sales tax contribution, grew 9.0 percent. Across the state, 17 out of 23 counties experienced increases in taxable sales, led by Converse County (72.9%). Six other counties, Carbon, Crook, Platte, Campbell, Weston, and Goshen demonstrated over 20.0 percent expansions, respectively. Generally, counties with more oil drilling activities experienced faster growth.

Tourism

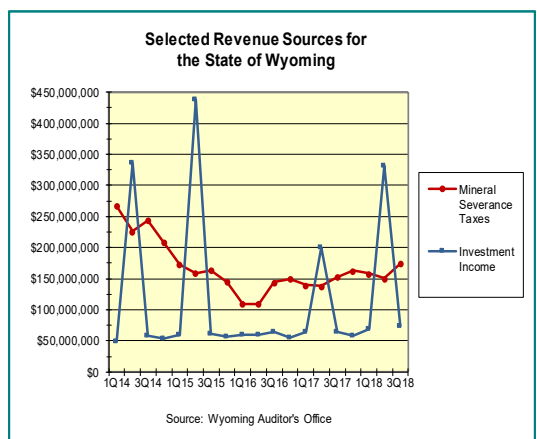
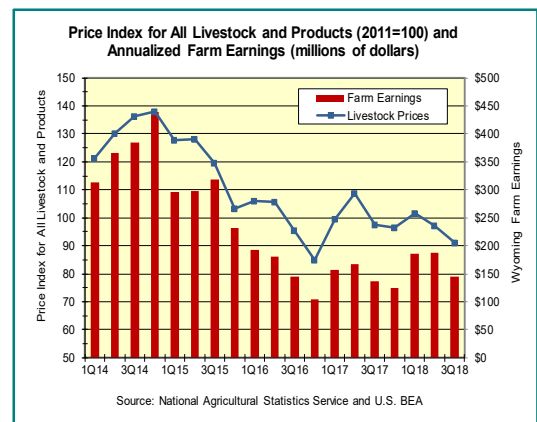
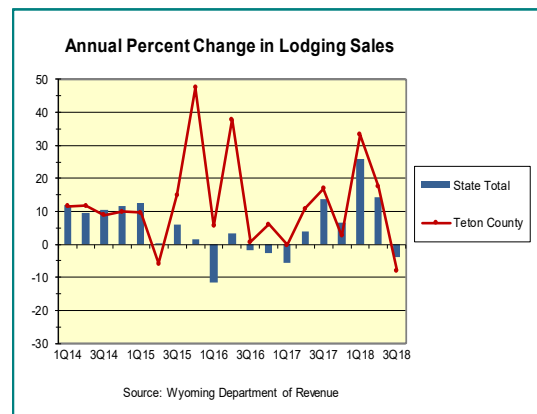
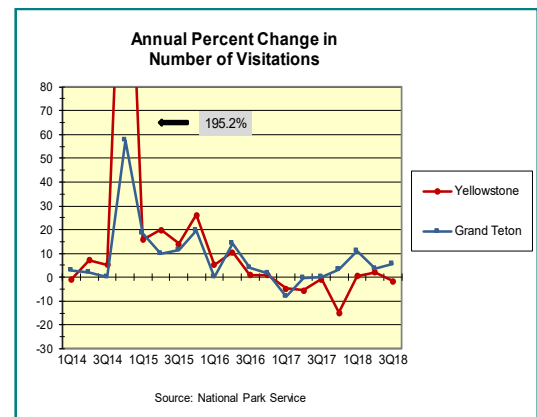
The number of recreational visitations to Yellowstone National Park reached 2,478,987 in the third quarter of 2018, down 1.6 percent from the previous year, while 2,046,587 visits in Grand Teton National Park showed an increase of 5.6 percent. Visitation figures in 2016 were the highest ever, due mostly to national parks' centennial celebration. The huge increase in visitations for the fourth quarter of 2014 was attributed to the 16-day Federal government shutdown in October 2013. Lodging sales for the third quarter were 7.9 percent lower than a year ago in Teton County, and were 3.9 percent lower for the state as a whole. Apparently, the one-time visit to the state during the August 21, 2017 solar eclipse has compromised the comparison. In general, the primary drivers for the fluctuation in lodging sales are visitations to the national parks and mineral activities in the state.

Agriculture

The index of prices received by farmers for all U.S. livestock and products decreased slightly in the second quarter of 2018, and the price level was also lower than a year ago. Between the fourth quarter of 2014 and 2016, farm earnings in Wyoming experienced a dramatic downward trend amid strong supply and weak global demand for beef products, but they have somewhat stabilized since then. Alfalfa hay production in Wyoming is expected to total 1.74 million tons this year, up from 1.60 million tons produced in 2017, according to USDA survey. Sugarbeet production is forecast at 998,000 tons, up 12 percent from 2017. Nationwide, January to September 2018 accumulated beef production was up 3 percent from last year, veal was up 1 percent, pork was up 3 percent from last year, and lamb and mutton production was up 5 percent.

Revenue

Investment income into the state general fund, including income from the Permanent Wyoming Mineral Trust Fund and state agency pooled income accounts, reached \$73.9 million in the third quarter of 2018, which was 15.8 percent higher than the amount recorded a year ago. The huge boosts in second quarters were due to the net realized capital gains being distributed at the end of each fiscal year, which ends on June 30. The \$174.9 million in mineral severance taxes generated in the third quarter of 2018 was 14.5 percent higher than the previous year, and it was the highest amount recorded since the fourth quarter of 2014.



From: Wenlin Liu <wenlin.liu@wyo.gov>

Sent: Wednesday, January 2, 2019 9:40 AM

To: AI-EAD-WYSDC <ai-ead-wysdc@wyo.gov>

Subject: Economic Summary Report for the Third Quarter of 2018

Cheyenne-

A new edition of the Wyoming Economic Summary Report is now available. This quarterly publication highlights the State's economic conditions. The economic indicators that are discussed and graphically illustrated include employment by industry, income, housing, taxable sales, tourism, agriculture, and selected revenue. The current report highlights data for the third quarter of 2018 (3Q18).

http://eadiv.state.wy.us/wef/Economic_Summary3Q18.pdf

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Wenlin Liu

Chief Economist

State of Wyoming

Economic Analysis Division

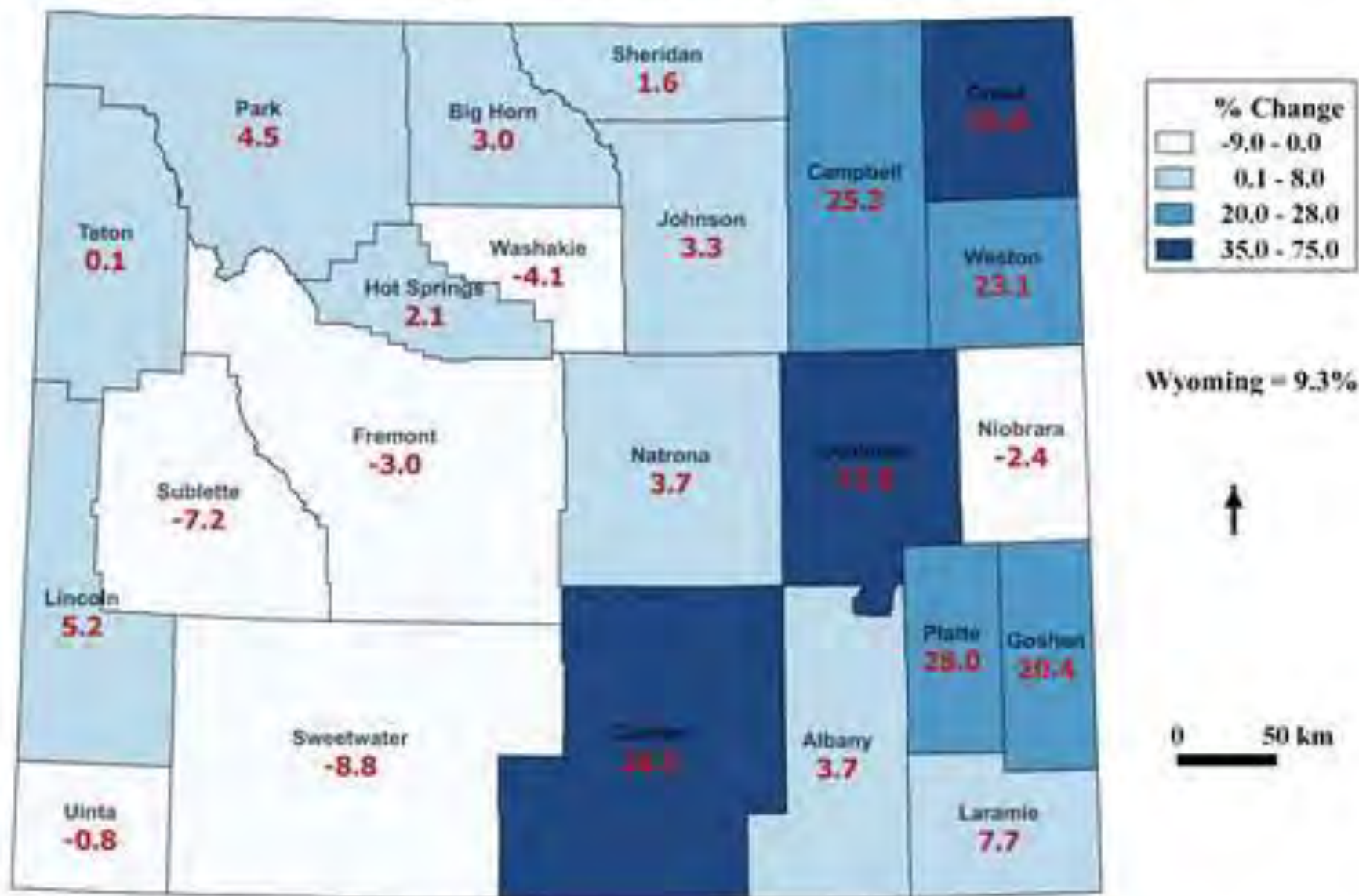
2800 Central Avenue

Cheyenne, WY 82002

Phone:(307) 777-7702

<http://eadiv.state.wy.us>

Annual Percent Change in Taxable Sales: 3Q2017 - 3Q2018



Source: Wyoming Department of Revenue

From: Justin Schilling [mailto:jschilling@wyomuni.org]
Sent: Thursday, January 03, 2019 4:15 PM
Subject: WAM Blockchain Primer

Good Afternoon,

Blockchain has been a well discussed topic in Wyoming over the last several years, and this year's legislative session will feature even more bills aimed at making the state a uniquely friendly business environment for entities working with this emerging technology. In an effort to keep Wyoming municipal leaders and officials current on this new technology, WAM enlisted the help of attorney Matthew Kaufman. Kaufman is a member of the Governor's Blockchain Task Force, as well as a sitting member on the ENDOW Council. He was kind enough to share his time and expertise on the subject for the purposes of informing our membership exactly what the technology is, how it is currently being used, how it might be utilized in the future, and where Wyoming as a state is legislatively in embracing this industry. This information is provided for the informational and educational benefit of our membership, and is not intended as an endorsement or critique as WAM neither supports or opposes Blockchain technology.

To view the video click here https://youtu.be/ofw_l75wpg4

Warm regards and Happy New Year,
Justin Schilling
Member Services Manager
Wyoming Association of Municipalities
315 West 27th Street
Cheyenne, WY 82001
[307-632-0398](tel:307-632-0398)
jschilling@wyomuni.org
www.wyomuni.org






Public-private partnerships fuel downtown Casper revival

The recent revival of downtown Casper is a testament to the power of public-private partnerships.

[READ STORY](#)
[\(online\)](#)

[WATCH VIDEO](#)

 YouTube







0:44 / 1:11



Public-private partnerships fuel downtown Casper revival

By Baylie Evans, Writer

December 27, 2018



The recent revival of downtown Casper is a testament to the power of public-private partnerships.

In 2013, a few simple projects funded by Wyoming Business Council grants – infrastructure improvements, a line of attractive street lamps, a few benches, some pretty planters and upgraded pedestrian lanes – were some of the earliest investments in the Old Yellowstone District, a somewhat neglected, rarely visited area of downtown.

Despite being relatively small changes in a city the size of Casper, the projects kicked off a series of public and private investments that have breathed new life into downtown Casper for both businesses and residents.

Art 321

In 2012, the city of Casper purchased the long-vacant, 100-some-year-old former Pacific Fruit & Produce Company in downtown Casper. In 2014, the city leased a portion of that building to the Casper Artists' Guild to renovate into an art hub called Art 321.

It was a questionable move by the city, according to a 2014 [article](#) in the Casper Star Tribune.

“When governmental entities get involved in purchasing property for redevelopment, it gets controversial, and there are different views on that,” Vice Mayor Charlie Powell was quoted. “But this is a case where that old fruit warehouse would stay and be an old fruit warehouse for who knows how many years had we not purchased it and marketed it the way we did.”

Diane Harrop, the executive director of Art 321, recalled the uncertainty of that time. The Guild was moving into a “seedier area of downtown,” she said, among mostly industrial buildings and without much foot traffic. The move was built on public trust and “a huge collective leap of faith by volunteers and donors,” she said.

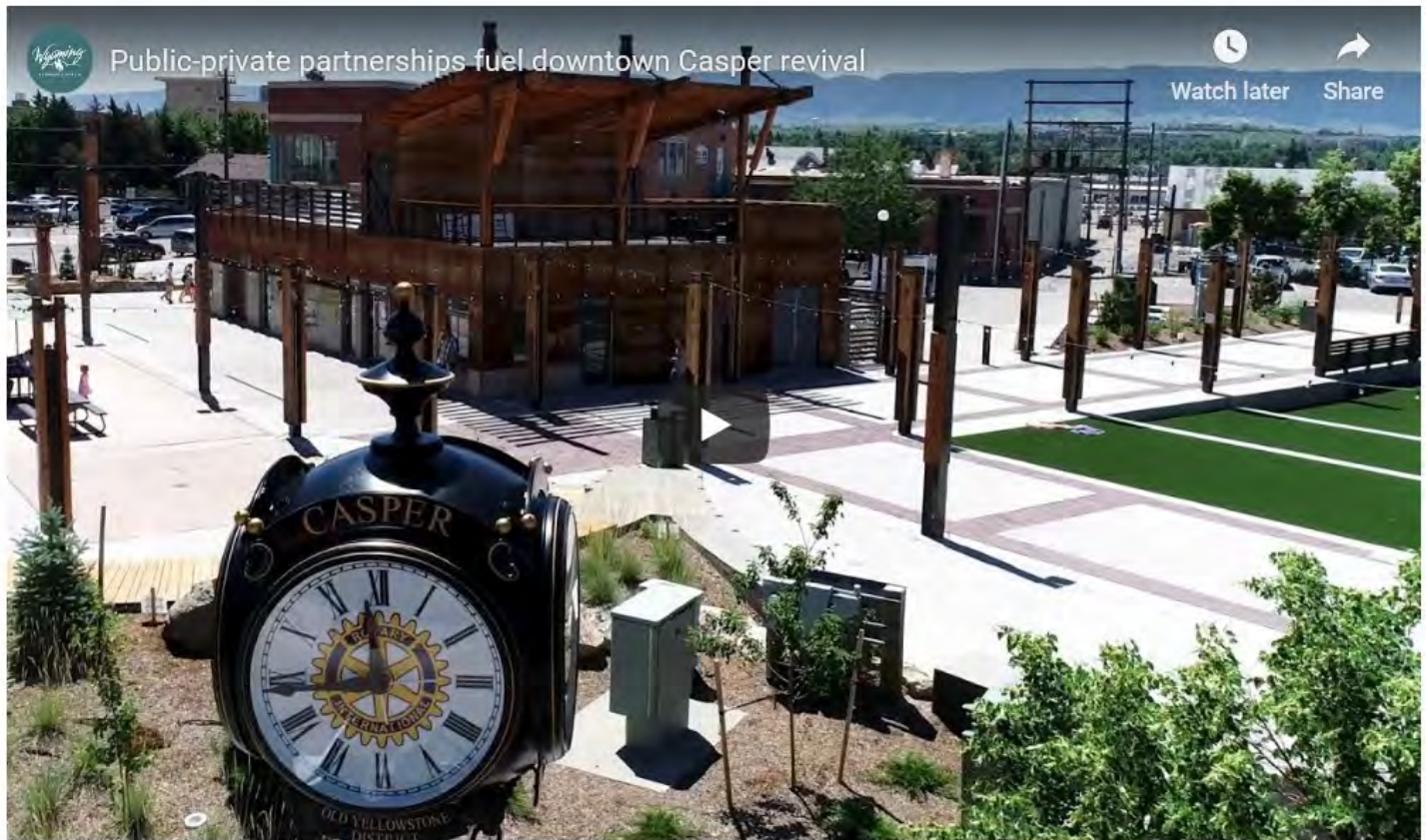


The Business Council-funded projects – the streetlamps, planters, restrooms, etc. along Yellowstone – allowed the Casper Artists' Guild board to envision a future for art walks and additional foot traffic in the area, and paint that picture for the fundraising efforts underway to supplement the purchase of the building and its future operational needs.

“Those projects may have been rather small in the grand scheme of things, but they really set the stage for the success of Art 321,” Harrop said.

A few months later, local developers purchased the other part of the old fruit warehouse, seeing the potential in the downtown area and envisioning a bar and restaurant.

Fast forward to today, and that portion is now a chic liquor store, bar and local-favorite pizza parlor, bringing foot traffic that's crucial to nearly any downtown business.



David Street Station

In 2015 and 2017, the Business Council awarded money toward the construction of the David Street Station Plaza, a 47,000 square-foot year-round space for public events in the Old Yellowstone District.

Last summer, the plaza was fully open and operational, hosting multiple well-attended events each week. It includes a child-friendly splash pad and an ice skating rink.



Several private businesses have opened within a few blocks since then, including the Yellowstone Garage Bar, the Gaslight Social and Frontier Brewing Company.

The more reasons and options for people to come downtown, the better the business climate, said Shawn Houck, a partner for Frontier Brewing.

“We’re happy to be where we are, and we’re happy to see the area continuing to grow,” he said.

Houck is also a lifelong Casper resident and the owner of Adbay, an advertising agency he opened in downtown Casper 19 years ago. He relocated Adbay to the Old Yellowstone District in 2013.

“Downtown has seen a resurgence from rock-bottom in the 1980s to now, with the David Street Station bringing people and businesses back downtown,” he said.

However, that resurgence also brings more business competition downtown.

“It will be interesting to see if the community will continue to support more and more businesses moving downtown,” he said.

“We’re optimistic. And the new state office complex will likely have a real positive impact.”

State Office Campus

Currently, construction on a 111,000 square-foot, three-story state office building is underway in downtown Casper. The \$45 million project – money that will come from the permanent mineral trust fund – will consolidate several state departments around town, including the departments of Workforce Services, Family Services and Environmental Quality. It will provide offices for about 350 to 400 employees.

In addition to improving efficiency by consolidating the offices, Casper officials believe it will create a boon for downtown businesses, as well.

“We anticipate that the downtown will see a pretty regular stream of business activity that maybe they haven’t had right outside their doors before,” said City Manager Carter Napier. “We think it will have a pretty positive business impact for the central part of our community.”

The building will be located on an 11-acre plot at 444 West Collins Dr., about a block west of Ash Street, directly across the street from what used to be Karen and Jim’s bar, which opened in 2004.

When Jim Kanelos heard the plans to construct the large office building next door to his bar, he invested about \$1 million into an upscale remodel – adding neutral décor, lots of windows and an outdoor patio – to cater to the state employees. That remodel was finished in May 2017 and the bar opened under a new name: The Office Bar and Grill.

“Being right next door to that building was just a dream come true,” he said. “That’s a built-in lunch and happy-hour crowd.”

He’s pleased to see the entire downtown area becoming the heart of the community again, he said.

“We upgraded, and we’re excited to see our surroundings getting updated as well,” he said. “It’s nice to see all these new businesses come down here. I think downtown has a little bit of everything for everybody now.”

 [Community](#) , [Relocation](#)



FY 2019 Specific Entity and One Cent Quarterly Report

Please file this form at the conclusion of the quarter. Failure to complete and send in this form could result in a denial of payment for any current or future funding.

Organization: Wyoming Food Bank of the Rockies Program/ Event: Fighting Hunger Feeding Hope

Contact Person: Shanna Harris Phone Number: 307-232-4014 Date: 12-28-2018

Please Select One:

1st Quarter _____ 2nd Quarter x 3rd Quarter _____ 4th Quarter _____

1. Mission

Please state the agency's mission/vision:

We help families thrive by efficiently procuring and distributing food and essentials to the hungry through our programs and partner agencies.

Our vision is to make food security a reality for every Wyoming family.

2. Financial Information

Attached

3. Program significance

- a. Using bullets describe the individuals who are the focus of your work and are influenced by your activities.

- **Hunger and food insecurity have increased significantly in the past year, now affecting more than 1 in 8 Wyoming residents.**
- **In Natrona County, the food insecurity rate is 12.4 percent, a figure equaling nearly 9,600 Natrona County residents.**

A brief snapshot of those we serve from our most recent Hunger in America study (Feeding America, 2014):

- **Children make up nearly half of the clients served through WYFBR.**
- **14 percent of clients are seniors, age 60+.**
- **37 percent of households had a member working for pay in the last four weeks, 63 percent had a person working for pay in the last 12 months.**
- **19 percent are grandparents who have responsibility for grandchildren who live with them.**
- **21 percent have a household member who has served or is serving in the US military.**

- b. What impact did the program have on the specified target population and community?

With the assistance of these funds, WYFBR has helped ensure that Casper families struggling to make ends meet do not have to choose between food and housing.

- c. Have there been significant trends over the past months regarding your target population?

Casper families may be budgeting for food based on cost, not nutrition. Fresh fruits and vegetables are often crossed off grocery lists, as produce can be more expensive than processed foods typically higher in fat, sugar, and sodium. For many, it is not a question about knowing what healthy foods to choose but rather about not being able to afford or having access to healthier options.

4. Results

- a. Please describe the outcomes/outputs

Fighting Hunger Feeding Hope is WYFBR's main distribution program. With the assistance of this grant, WYFBR sourced and 12,891,051 pounds of food from May 2014 through December 27, 2018 in Casper. WYFBR has distributed 44,214,307 pounds 33,506,155 meals (19,686 meals per day) program wide during the entire grant period.

- b. Please describe the method of measurement

WYFBR evaluates progress towards meeting our strategic goals with monthly reviews of our total pounds of food distributed, meals provided through programs, partner agencies, and organizational performance to budget.

- c. Please describe the performance results

Monitoring pounds distributed allows WYFBR to see where and what food is being distributed and allows us to adjust services accordingly.

5. Program Results/Impacts (use bullets)

- a. Explain how much (quantity) service the program delivered

- **The distribution of 632,482 meals (5,740 meals daily), from September 26th, 2018 – December 28, 2018, allowed for nutritious food to be served to Casper area families in need. Food was distributed through 35 Casper agencies.**

- b. How well (quality) the services were delivered. For example, describe how individuals were better because of the service the program delivered.

- **WYFBR utilizes programs such as Totes for Hope, Grocery Rescue, and Partner agencies to distribute food. By increasing the amount of food we distributed to Casper residents, Casper families have been able to prosper. Having access to nutritious food will aid in their improved health. When children have access to healthy, nourishing food, they are ready to learn, grow, and succeed in school.**

- c. What does your analysis of the past year's data tell you about what is happening to the impacted target population?

- Wyoming is one of four US states that are in recession according to data tracked by Moody's Analytics, with Wyoming's economy declining steadily over the past ten months (Denver Post, 02/22/16). Although energy prices are slowly starting to rise, recent economic forecasts show Wyoming's economy has not begun to grow again. WYFBR is anticipating increased growth in distribution as our state's economy continues to recover.

6. Results Analysis

- a. How could the program have worked better?

The greatest challenge is ensuring that demand does not outpace food resources and undermine our mission. Rising food and freight costs remained a challenge during the grant period.

- b. How will you address this?

WYFBR's goal as an organization has always been to assist those in need of hunger-relief with food and essentials. We have accomplished this through close collaboration with our partner agencies, and support throughout the corporate and philanthropic community. We are extremely committed to meeting increased demand without passing on increased cost to our partners who can least afford it.

7. Attendance and Participation

In order to gauge the impact that your event has had on the community, it is important that we know how many people use your program. **Please fill out the information in the box on the opposite side of this page.** If you intend to use a counting method that is not listed, then please contact Fleur Tremel in the City Manager's Office (235-8224) to inquire about pre-approval.



Attendance and Participation

Please fill in the section below as instructed on the opposite side of this page.

I can accurately count the number of people who use our program because:

- ☐ We sold tickets
- ☐ We took a turnstile count or counted people as they came in
- ☐ We conducted an organized head count
- ☐ All participants were registered
- ☐ We used sign-in sheets
- ☐ We used another method that was pre-approved by the City Manager's Office

This grant was used to purchase food for distribution to those in need of assistance throughout Casper. Funding from this grant has provided over 9,769,000 meals to Casper residents in need for the entire grant period May 1, 2014 to December 28, 2018.

WYFBR does not require partner food pantries and programs to track demographic information currently. WYFBR and its partner agencies provide food on a self-declaration of need. It is a very humbling experience to stand in line at a food pantry or mobile pantry, waiting to fill the bags in your hand. We want to provide assistance to all who need it and not allow feelings of shame that can be caused by tracking individuals to hinder someone from using our services.

Food Bank of the Rockies
Stmnt of Unrestricted Activities 103
ACTUAL vs. BUDGET

For the Period from September 26, 2018 to December 28, 2018

(Uses Analysis View FB ROCKIES)

(Amounts are in USA)

(Includes GL Branch: WYOMING)

(Includes Fund: 1)

SUPPORT AND REVENUE

| | | | | | | | |
|-----------------------------|---------|---------|---------|---------|---------|---------|---------|
| Agency Support Fees | 36,717 | 65,274 | -28,557 | 65,185 | 121,771 | -56,586 | 214,289 |
| Purchased Food | 63,881 | 90,796 | -26,915 | 136,435 | 191,658 | -55,223 | 383,400 |
| Contributions | 472,023 | 338,500 | 133,523 | 528,004 | 395,000 | 133,004 | 610,000 |
| SPECIAL EVENTS | 27,467 | 16,000 | 11,467 | 28,017 | 36,000 | -7,983 | 36,000 |
| Less: Special Event Expense | -9,500 | -375 | -9,125 | -9,500 | -14,750 | 5,250 | -15,500 |

| | | | | | | | |
|--------------------------------|---------------|---------------|--------------|---------------|---------------|---------------|---------------|
| TOTAL SPECIAL EVENT-NET | 17,967 | 15,625 | 2,342 | 18,517 | 21,250 | -2,733 | 20,500 |
|--------------------------------|---------------|---------------|--------------|---------------|---------------|---------------|---------------|

| | | | | | | | |
|------------------------------|------------------|-------------------|-------------------|------------------|-------------------|--------------------|-------------------|
| Promotions | | | | 500 | | 500 | |
| Contract Income | 45,000 | 45,000 | | 70,000 | 85,000 | -15,000 | 175,000 |
| Endowments | | | | | | | |
| Interest & Other Income | 14,914 | 16,000 | -1,086 | 32,607 | 32,000 | 607 | 64,000 |
| Donated Services & Materials | | | | | | | |
| Gains/Losses | | | | 264,811 | 200,000 | 64,811 | 200,000 |
| Net Assets Released | 137,849 | 33,337 | 104,512 | 143,825 | 148,858 | -5,034 | 217,952 |
| REV BEFORE DONATED FOOD | 788,352 | 604,532 | 183,820 | 1,259,884 | 1,195,538 | 64,346 | 1,885,141 |
| Donated Food Distributed | 3,085,769 | 12,306,376 | -9,220,607 | 4,879,147 | 15,120,000 | -10,240,853 | 15,120,000 |
| TOTAL SUPPORT AND REV | 3,874,121 | 12,910,908 | -9,036,787 | 6,139,031 | 16,315,538 | -10,176,507 | 17,005,141 |

For the Period from September 26, 2018 to December 28, 2018

| | PTD Actual | PTD Budget | Budget Variance | YTD Actual | YTD Budget | YTD Budget Variance | Annual Budget |
|----------------------------|------------|------------|--------------------|------------|------------|------------------------|------------------|
| EXPENSES | | | | | | | |
| Salaries & Benefits | 227,219 | 216,540 | 10,679 | 455,473 | 463,190 | -7,717 | 925,391 |
| Other Operating Expenses | 271,221 | 242,259 | 28,962 | 451,427 | 487,639 | -36,213 | 972,038 |
| Purchased Food | 83,962 | 120,306 | -36,345 | 177,439 | 250,207 | -72,768 | 492,500 |
| Depreciation | 52,586 | 11,182 | 41,404 | 86,534 | 22,364 | 64,170 | 44,727 |
| EXP BEFORE DONATED FOOD | 634,988 | 590,287 | 44,701 | 1,170,872 | 1,223,400 | -52,528 | 2,434,656 |
| Donated Food Distributed | 3,085,769 | 12,306,376 | -9,220,607 | 4,879,147 | 15,120,000 | -10,240,853 | 15,120,000 |
| TOTAL EXPENSES | 3,720,757 | 12,896,663 | -9,175,906 | 6,050,019 | 16,343,400 | -10,293,381 | 17,554,656 |
| CHANGE IN NET ASSETS | 153,364 | 14,245 | 139,119 | 89,012 | -27,862 | 116,874 | -549,515 |

Agency/Item Stats-Value
Food Bank of the Rockies

12/28/201

FBC County Code: WY NA, Global Dimension 1 Code: WYOMING
Posting Date: 09/26/18..12/28/18

| Agency No | Name | Quantity (Cases) | Gross Weight (Lbs) |
|---------------------|--|-------------------------|-----------------------|
| A0141-1 | Boys and Girls Clubs of Central Wyoming | 60.00 | 374.00 |
| A0151-1 | Calvary Baptist Church Casper | 328.00 | 410.00 |
| A0176-2 | Wyoming Rescue Mission | 6,653.00 | 8,698.00 |
| A0178-4 | Cent Wyo CC Psych Rehab | 1,040.00 | 2,122.00 |
| A0352-1 | Faith Assembly of God | 73,975.00 | 81,073.00 |
| A0468-1 | Holy Cross Center Inc | 56,481.00 | 65,789.00 |
| A0468-2 | Holy Cross Center Inc USDA | 1,877.00 | 41,152.00 |
| A0503-1 | Joshuas Storehouse and Dist | 82,254.00 | 97,731.00 |
| A0503-2 | Joshuas Storehouse USDA | 1,367.00 | 30,171.00 |
| A0607-1 | Natrona County Meals On Wheels | 1,249.00 | 2,338.00 |
| A0644-1 | Our Saviours Lutheran Church | 1,867.00 | 8,143.00 |
| A0687-1 | Restoration Fellowship Casper | 20,318.00 | 22,846.00 |
| A0713-1 | The Salvation Army a CA Corp Casper | 59,119.00 | 63,039.00 |
| A0713-3 | The Salvation Army a CA Corp Casper USDA | 1,644.00 | 35,954.00 |
| A1037-2 | St Marks Episcopal Church Food Closet | 71.00 | 1,116.00 |
| A1066-13 | WFBR PEOPLE SHARE NATRONA | 821.00 | 825.00 |
| A1071-1 | IREACH 2 Inc Serenity | 2,199.00 | 2,838.00 |
| A1076-1 | First Church of the Nazarene | 13,824.00 | 19,705.00 |
| A1080-1 | Centsible Nutrition | 250.00 | 325.00 |
| A1140-1 | College Heights Community Center Oasis | 22,485.00 | 31,985.00 |
| A1584-1 | Harvest Fields Ministry | 563.00 | 1,110.00 |
| A1996-1 | Casper Family YMCA | 14,105.00 | 15,763.00 |
| A2094-1 | Celebrate Recovery | 11,781.00 | 16,643.00 |
| A2203-2 | Youth Crisis Center | 798.00 | 1,005.00 |
| A2245-1 | Community of Hope Church | 126.00 | 361.00 |
| A2331-1 | First Christian Church MP | 382.00 | 1,741.00 |
| A2346-1 | Poverty Resistance Food Pantry | 110,895.00 | 147,791.00 |
| A2394-2 | Legacy Senior Residences - CFSP | 577.00 | 951.00 |
| A2522-1 | WFBR MOBILE PANTRIES NATRONA | 15,130.00 | 50,727.00 |
| A2579-1 | First United Methodist Church-Casper | 1,416.00 | 2,867.00 |
| A2608-1 | Grace Bible Baptist Church | 2,438.00 | 3,171.00 |
| A2676-1 | Casper Community Church | 11,283.00 | 15,226.00 |
| A2716-1 | First Baptist Church | 22,435.00 | 30,408.00 |
| A2717-1 | Casper Housing Authority | 21,527.00 | 25,517.00 |
| A2731-1 | Wyoming Child and Family Development Totes of Hope | 127.00 | 1,730.00 |
| A2778-1 | Gods Resources | 324.00 | 545.00 |
| A2841-1 | St. Anthony's Manor - CFSP | 762.00 | 1,257.00 |
| A2855-1 | Strong Tower Family Church | 969.00 | 1,168.00 |
| Report Total | | 563,520.00 Cases | 834,615.00 Lbs |

Days Between Dates

Wondering how many days are between two dates?

Please, enter below two dates in order to find out the number of days, weeks and months between them.

Start date

Month

May ▼

Day

1 ▼

Year

2014

**End date**

Month

December ▼

Day

28 ▼

Year

2018



Include end date ☐

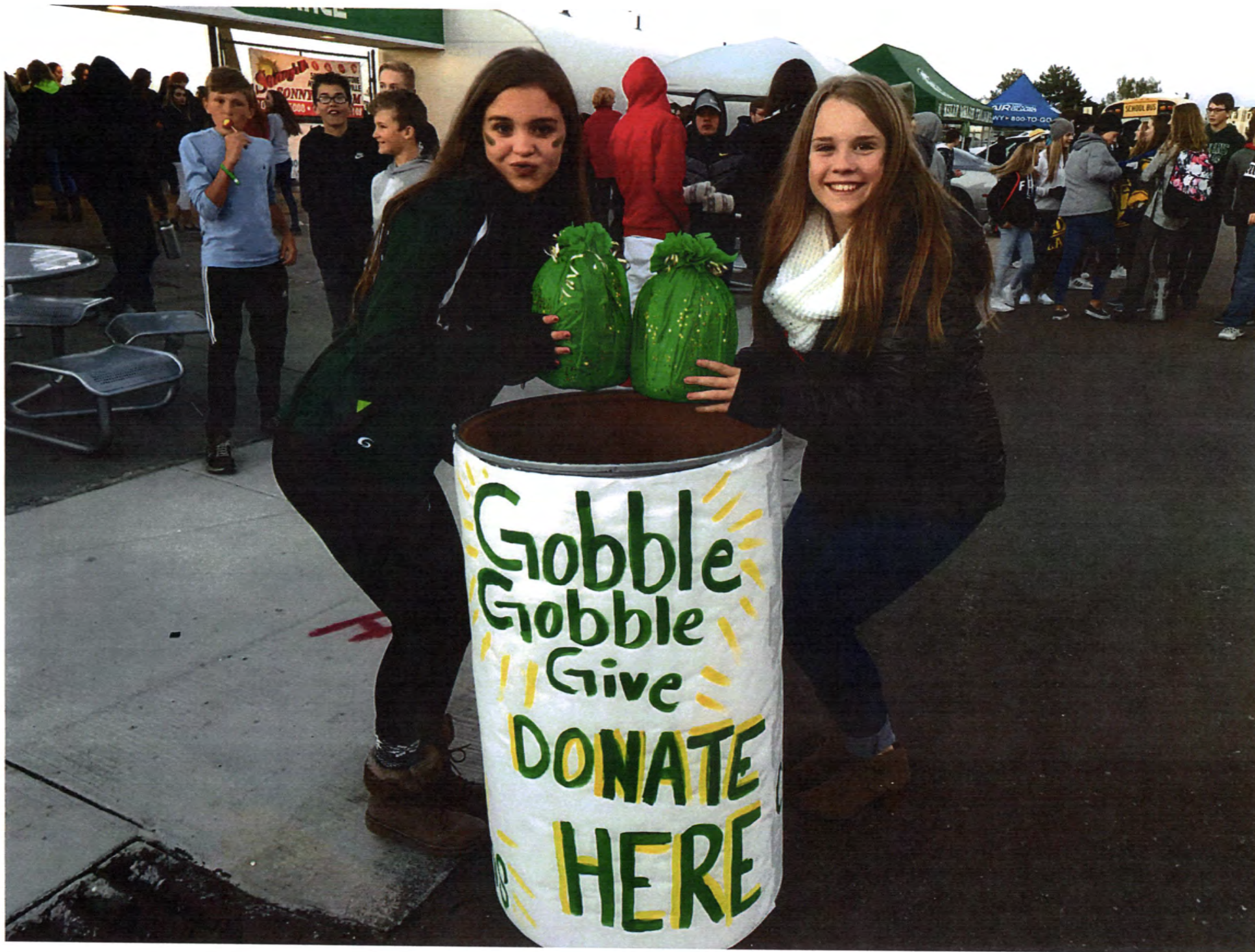
Calculate

Result

Time period between **May 1, 2014** and **December 28, 2018 (exclusive)** equals to:

- **1702** days
- ... or **243** weeks & **1** days
- ... or **4 years, 7 months & 27 days**

You can also find any date in the future (or in the past) with our [Add/Subtract Date Calculator \(/date_add_days\)](/date_add_days).









New Senior CSFP Program to help Seniors in need

Wyoming Food Bank of the Rockies Financial Report for May 1 2014 to Dec 28, 2018

| | | May 1, 2014 _ June 30, 2014 | July 1, 2014 _ Sept. 30, 2014 | Oct. 1 2014 _ Dec. 31, 2014 | Jan. 1, 2015 _ Mar. 31, 2015 | Apr. 1, 2015 _ June 30, 2015 | July 1, 2015 _ Sept. 30, 2015 | Oct. 1 2015 _ Dec. 31, 2015 | Jan. 1, 2016 _ Mar. 31, 2016 | Apr. 1, 2016 _ June 30, 2016 | July 1, 2016 _ Sept. 30, 2016 | Oct. 1, 2016 _ Dec. 31, 2016 | Jan. 1, 2017 _ Mar. 31, 2017 | April 1, 2017 _ July. 31, 2017 | Aug 1, 2017 _ Oct 31, 2017 | Nov 1, 2017 _ Mar 30th, 2018 | April 1, 2018 _ June 13, 2018 | July 01, 2018 _ Sept 25, 2018 | Sept. 26, 2018 _ Dec. 28, 2018 | Totals | Information Source for Reporting Period |
|--|--|--------------------------------|----------------------------------|--------------------------------|---------------------------------|---------------------------------|----------------------------------|--------------------------------|---------------------------------|---------------------------------|----------------------------------|---------------------------------|---------------------------------|-----------------------------------|-------------------------------|---------------------------------|----------------------------------|----------------------------------|-----------------------------------|------------|--|
| Revenue | | | | | | | | | | | | | | | | | | | | | |
| Total Allocation \$365,900 | | | | | | | | | | | | | | | | | | | | | |
| | | 336990 | 435557 | 492573 | 448261 | 397844 | 486832 | 576511 | 447302 | 288322 | 347146 | 570372 | 348,887 | 478,806 | 498,375 | 774,032 | 271,692 | 472,406 | 788,352 | 8,460,260 | GL Report (Revenue before Donated Food) |
| Salaries & Benefits | | 152,123 | 187,159 | 212,418 | 207,515 | 225,326 | 204,829 | 233,728 | 217,267 | 227,389 | 238,220 | 208,273 | 231,456 | 269,031 | 252,696 | 382,819 | 171,462 | 227,339 | 227,219 | 3,621,711 | |
| Operating Expenses | | 163,080 | 265,958 | 224,173 | 256,707 | 292,025 | 208,488 | 284,394 | 240,723 | 269,766 | 173,743 | 243,416 | 224,065 | 229,847 | 254,459 | 500,113 | 187,671 | 186,331 | 271,221 | 4,018,628 | From Food Poundage Report - Operations |
| Purchased Food | | 89,603 | 142,785 | 149,915 | 142,452 | 135,381 | 112,740 | 92,092 | 103,703 | 69,214 | 90,870 | 102,247 | 66,977 | 111,970 | 89,684 | 155,083 | 73,215 | 91,961 | 83,962 | 1,727,931 | |
| Depreciation* | | 22,051 | 30,720 | 29,763 | 29,763 | 29,763 | 26,382 | 26,382 | 30,755 | 36,110 | 32,261 | 32,355 | 22,604 | 33,895 | 30,288 | 40,504 | 20,252 | 33,948 | 52,586 | 473,848 | From Food Poundage Report - Operations |
| Total Food Distributed | | 1,376,743 | 2,177,753 | 2,180,117 | 2,325,374 | 2,073,402 | 2,076,921 | 2,561,990 | 2,319,175 | 2,329,439 | 2,277,834 | 2,654,516 | 2,736,796 | 3,123,841 | 2,896,520 | 4,215,716 | 2,009,023 | 1,793,378 | 3,085,769 | 44,214,307 | |
| Poundage Distributed to Casper | | 340,552 | 593,949 | 487,718 | 537,661 | 695,654 | 665,600 | 754,577 | 697,222 | 793,485 | 783,927 | 772,758 | 786,426 | 894,951 | 758,830 | 1,219,137 | 618,857 | 655,132 | 834,615 | 12,891,051 | From Ceres Agency Item Statistics Value report |
| total pounds distributed to Casper | | 24.74% | 27.27% | 22.37% | 23.12% | 33.55% | 32.05% | 29.45% | 30.06% | 34.06% | 34.42% | 29.11% | 28.74% | 28.65% | 26.20% | 28.92% | 30.80% | 36.53% | 27.05% | 29.16% | |
| Portion distributed to Casper | | | | | | | | | | | | | | | | | | | | | Casper Meals total Reported May 2014-Dec 2018 |
| Salaries & Benefits | | 37,629 | 51,045 | 47,520 | 47,981 | 75,600 | 65,642 | 68,839 | 65,318 | 77,456 | 81,985 | 60,630 | 66,510 | 77,075 | 66,201 | 110,707 | 52,817 | 83,048 | 61,456 | 1,055,940 | |
| Other Operating Expenses | | 40,340 | 72,536 | 50,150 | 59,354 | 97,978 | 66,815 | 83,762 | 72,369 | 91,891 | 59,794 | 70,861 | 64,386 | 65,849 | 66,663 | 144,627 | 57,810 | 68,068 | 73,358 | 1,171,665 | Casper Meals per day total grant period May 2014-Dec 2018 |
| Purchased Food | | 22,164 | 38,942 | 33,538 | 32,937 | 45,422 | 36,130 | 27,124 | 31,177 | 23,577 | 31,273 | 29,765 | 19,246 | 32,078 | 23,495 | 44,848 | 22,553 | 33,590 | 22,709 | 503,793 | |
| Depreciation* | | 5,455 | 8,378 | 6,658 | 6,882 | 9,986 | 8,455 | 7,770 | 9,246 | 12,300 | 11,103 | 9,419 | 6,495 | 9,711 | 7,935 | 11,713 | 6,238 | 12,401 | 14,223 | 138,154 | Total Meals Program |
| Salaries & Benefits | | 14,694 | 7,347 | 7,347 | 7,347 | 7,347 | 7,347 | 7,347 | 7,347 | 7,347 | 7,347 | 7,347 | 7,347 | 7,347 | 7,347 | 7,347 | 7,347 | 7,347 | 7,347 | 19,686 | |
| Other Operating Expenses | | 18,245 | 9,122 | 9,122 | 9,122 | 9,122 | 9,122 | 9,122 | 9,122 | 9,122 | 9,122 | 9,122 | 9,122 | 9,122 | 9,122 | 9,122 | 9,122 | 9,122 | 9,122 | 164,201 | Total Meals per day Total Program Reporting May 2014-Dec 2018 |
| Purchased Food | | 10,826 | 5,413 | 5,413 | 5,413 | 5,413 | 5,413 | 5,413 | 5,413 | 5,413 | 5,413 | 5,413 | 5,413 | 5,413 | 5,413 | 5,413 | 5,413 | 5,413 | 5,413 | 97,430 | |
| Depreciation | | 1,974 | 987 | 987 | 987 | 987 | 987 | 987 | 987 | 987 | 987 | 987 | 987 | 987 | 987 | 987 | 987 | 987 | 987 | 17,766 | Comments: |
| Buildings - Vehicles - Equipment | | 45,738 | 22,869 | 22,869 | 22,869 | 22,869 | 22,869 | 22,869 | 22,869 | 22,869 | 22,869 | 22,869 | 22,869 | 22,869 | 22,869 | 22,869 | 22,869 | 22,869 | 22,869 | 411,638 | |



FY 2019 Specific Entity and One Cent Quarterly Report

Please file this form at the conclusion of the quarter. Failure to complete and send in this form could result in a denial of payment for any current or future funding.

Organization: Wyoming Medical Center Foundation__ Program/ Event: Masterson Place__

Contact Person: Patrick Borer__ Phone Number: 307-577-7993__ Date: 12/27/18__

Please Select One:

1st Quarter__ 2nd Quarter__ **X**__ 3rd Quarter__ 4th Quarter__

1. Mission

Please state the agency's mission/vision:

2. Financial Information

Please attach a one (1) page summary of the revenue and expenses for this event. **Please include the amount you were allocated from One Cent funding or General Fund Agency funding.**

3. Program significance

- Using bullets describe the individuals who are the focus of your work and are influenced by your activities.
- What impact did the program have on the specified target population and community?
- Have there been significant trends over the past months regarding your target population?

4. Results

- Please describe the outcomes/outputs
- Please describe the method of measurement
- Please describe the performance results

5. Program Results/Impacts (use bullets)

- Explain how much (quantity) service the program delivered
- How well (quality) the services were delivered. For example, describe how individuals were better because of the service the program delivered.
- What does your analysis of the past year's data tell you about what is happening to the impacted target population?

6. Results Analysis

- How could the program have worked better?
- How will you address this?

7. Attendance and Participation

In order to gauge the impact that your event has had on the community, it is important that we know how many people use your program. **Please fill out the information in the box on the opposite side of this page.** If you intend to use a counting method that is not listed, then please contact Fleur Tremel in the City Manager's Office (235-8224) to inquire about pre-approval.



Attendance and Participation

Please fill in the section below as instructed on the opposite side of this page.

I can accurately count the number of people who use our program because:

- ☐ We sold tickets
- ☐ We took a turnstile count or counted people as they came in
- ☐ We conducted an organized head count
- ☐ All participants were registered
- ☐ We used sign-in sheets
- ☐ We used another method that was pre-approved by the City Manager's Office



FY 2019 One Cent Quarterly Report
December 27, 2018

Wyoming Medical Center Foundation

1. **Mission Statement:** The Wyoming Medical Center Foundation enhances excellence in healthcare delivery at Wyoming Medical Center by securing private philanthropic resources, cultivating enduring relationships, and delivering superior donor stewardship.

Our Vision: The Wyoming Medical Center Foundation aspires to be the premier strategic partner with Wyoming Medical Center in its pursuit as the leader in safety and service. In doing so WMCF will:

- Support patient care through enhanced wrap-around community resources
- Support the WMC through assistance with infrastructure, technology and equipment needs
- Create a culture of giving that is employee-driven

2. **Financial Information**

Please see the attached chart which summarizes the revenue and expenses for our Masterson Place Project. For this quarter (August 1, 2018 through October 31, 2018) we have received \$60,490 in restricted donations. The Fund Balance that is shown for the beginning of the period (\$3,544,103) includes the City of Casper One Cent funds, pledged in 2016 in the amount of \$796,517. The One Cent funds have not been requested or applied as of October 31, 2018, although construction commenced on the project with groundbreaking on July 9, 2018. The full amount of the One Cent grant was applied for in October and November 2018, and the grant was paid in full in December 2018.

Haass Construction Company was selected as the general contractor for the project. The project is currently on schedule, and completion is expected in June 2019.

The bottom portion of the attached report lists costs incurred to date on the project, totaling \$1,053,673 and including planning, design, and initial construction activity. These costs have been paid in full from other funding sources.

WYOMING MEDICAL CENTER FOUNDATION, INC.
FINANCIAL ACTIVITIES & CHANGE IN NET ASSETS
MASTERSON PLACE - LARGE CAPITAL FUND
MONTHS ENDED OCTOBER 31, 2018

| | AUG | SEP | OCT | QTD |
|--|---------|---------|---------|-------------|
| | FY 2019 | FY 2019 | FY 2019 | FY 2019 |
| Temporarily Restricted Net Assets | | | | |
| Investment income | - | - | - | - |
| Restricted contributions | 7,796 | 898 | 51,796 | 60,490 |
| Change in unrealized gains and losses on investments | - | - | - | - |
| Transfer from Gift of Health Gala | - | - | - | - |
| Net assets released from restriction | - | - | - | - |
| Increase (decrease) in temporarily restricted net assets | 7,796 | 898 | 51,796 | 60,490 |
| Permanently Restricted Net Assets | | | | |
| Restricted contributions | - | - | - | - |
| Increase (Decrease) in Net Assets | 7,796 | 898 | 51,796 | 60,490 |
| Fund Balance, Beginning of the Period | | | | 3,544,103 |
| Fund Balance, End of the Period | | | | 3,604,593 |
| Fund Balance | | | | 3,604,593 |
| Minus, Pledge Accounts Receivable | | | | (959,300) |
| Fund Cash Balance | | | | 2,645,293 |

Construction in Progress

| | |
|--|------------------|
| Haass Construction | 426,505 |
| Amundsen Associates - Construction Documents | 172,750 |
| Amundsen Associates - Structural Engineering | 29,450 |
| Amundsen Associates - Design | 122,090 |
| Amundsen Associates - Civil & Geotechnical | 3,500 |
| Amundsen Associates - Rendering | 490 |
| Amundsen Associates - Architect | 3,795 |
| Amundsen Associates - Project Manager | 5,895 |
| Amundsen Associates - Cad Technician | 9,817 |
| Amundsen Associates - Mechanical & Electrical | 80,088 |
| Amundsen Associates - Fedex Printing | 749 |
| Amundsen Associates - Plot | 2,527 |
| Amundsen Associates - Estimating | 9,000 |
| Amundsen Associates - Principal | 84,925 |
| C. Sharon & Associates, LLC - Asbestos Consulting Services | 3,800 |
| Coffman Engineers - Fire Sprinkler Design | 8,500 |
| Robinson Contracting - Asbestos Removal Costs | 7,160 |
| Robinson Contracting - Demolished/ Removal 2 Houses | 30,740 |
| Pope Construction | 7,949 |
| Strata - Preliminary Geotechnical Services | 11,771 |
| WLC - Civil Design and Civil Construction Administration | 32,172 |
| | <u>1,053,673</u> |

| | |
|--|------------------|
| Fund Cash Balance | 2,645,293 |
| Minus, Construction in Progress | (1,053,673) |
| Plus, Board Designated (Masterson Place) | 1,000,000 |
| | <u>2,591,620</u> |



FY 2018 Specific Entity and One Cent Quarterly Report

Please file this form at the conclusion of the quarter. Failure to complete and send in this form could result in a denial of payment for any current or future funding.

| | | | |
|---|--------------------------------------|-------------------------------|-------------------------------|
| Organization: <u>Youth Crisis Center, Inc.</u> Program/ Event: <u>Professional Services, Crisis Shelter, & Group Home</u> | | | |
| Contact Person: <u>Traci Blevins</u> Phone Number: <u>307-577-5718</u> Date: <u>12/26/2018</u> | | | |
| Please Select One: September 2018 – November 2018 | | | |
| 1 st Quarter _____ | 2 nd Quarter <u> X </u> | 3 rd Quarter _____ | 4 th Quarter _____ |

- **Mission**

The Youth Crisis Center, Inc (YCC) provides emergency shelter, crisis intervention, and group home services to youth and their families.

- **Financial Information**

Please attach a one (1) page summary of the revenue and expenses for this event. **Please include the amount you were allocated from One Cent funding or General Fund Agency funding.**

- **Program significance**

- Using bullets describe the individuals who are the focus of your work and are influenced by your activities.
 - Crisis Shelter
 - Children and youth ages 0-17
 - Youth attend the crisis shelter for some of the following reasons: parent (guardian)/child conflict, protective custody, family disturbance, runaway, awaiting permanent placement, permanent placement difficulties
 - Group Home
 - Youth ages 10-17
 - Provides an alternative to jail or more restrictive placements.
 - Youth are in the group home for some of the following reasons: abuse/neglect, CHINS placement, adjudicated
- What impact did the program have on the specified target population and community?
 - Crisis Shelter
 - Meets basic human needs to assist with stabilization of hunger, fear, anxiety, concern, neglect, or other crisis, and improves overall wellness and function of youth
 - Supports education to increase the likelihood of success in school
 - Strengthens family resources and support
 - Improves overall health and wellness
 - Group Home
 - Meets basic human needs and advances life-skills
 - Supports education to increase the likelihood of success in school
 - Strengthens family resources and support
 - Strengthens goal achievement
 - Reduces youth serving time in jail or more restrictive placement

- Have there been significant trends over the past months regarding your target population?
We continue to see a need of more services for youth and families. We consistently modify our services to assist to meet needs more completely for families.

• Results

- Please describe the outcomes/outputs
September 2018 – November 2018

- Outcome Goals

- 93% of families reported satisfaction with services provided by the Youth Crisis Center after care calls (7% of families reported not being satisfied with services; suggestions to improve services included providing counseling and improving communication/organization)
- 62% of families obtained referrals to other community supports (this is up from 40% last quarter)
- 100% of group home residents participated in weekly life-skills groups which focus on 3 areas: career and skill building, healthy relationships and boundaries, and nutrition and cooking.
- 40% of youth in group home program successfully completed the program (successfully transitioned home, to foster care, or to independent living).
 - 5 youth departed from our program from September-November
 - 2 of 5 successfully completed the program and transitioned home/independent living
 - 3 of 5 were unable to finish the program due to their decision to runaway from the center and their probation being revoked; these youth may have successfully departed had they been able to finish the program
- 100% of youth case plans work to improve or sustain passing grades, or to complete HiSet (High School Equivalency) program and test

- Outputs

- 157 youth served
- 986 days of service, shelter, food, safety, clothing
- 1,876 meals provided
- 161 family or case plan/intervention plan meetings held
- 97 community resources provided/referred to

- Please describe the method of measurement

- Measurement:

- Intake packets and depart procedures track resident stays, crisis wing and group home attendance, homework help, and school attendance
- Case planning meetings and monthly case plan review meetings
- Daily meal tracking

- Please describe the performance results

- Crisis Shelter youth:

- receive emergency food, shelter, clothing, bedding, and safety
- receive nutritious meals
- work with a case manager, who attends court, MDT meetings, or IEP meetings
- receive medication, monitored by crisis workers, as needed, per prescription orders
- placed in protective custody, receive safety from abuse/neglect
- who are homeless, are provided shelter, food, clean clothing,
- who are homeless, are connected with parent, DFS worker, and NCSD homeless liaison
- and their families receive referral, support, and intervention services
- and their families receive a “break” to reduce tension, hostility, or aggression in the home

- Group Home residents:
 - are provided home-like environment including shelter, clothing, bedding, safety, allowance, and contributions (chores)
 - receive life-skills group/training in cooking/nutrition, career readiness, and building healthy relationships
 - set attainable goals and work toward those goals through case plans
 - receive nutritious meals
 - are provided/taught coping skills for handling difficult situations
 - work with a case manager who attends court, MDT meeting, or IEP meetings
 - receive medication, monitored by crisis workers, as needed, per prescription orders
 - set behavior goals that are individual and unique to each resident
 - and their families receive referral, support, and intervention services
 - and their families (natural/foster/independent living provider) participate in the “step-down” program that slowly reintroduces the youth back into the home, gradually increases the amount and length of visits, and then returns child to the home fulltime
 - their families (natural/foster/independent living provider), case workers, school personnel, and/or probation officers participate in monthly reviews to assess progress of youth
 - are provided opportunities to participate in extracurricular activities such as sports, plays, clubs, and/or groups
 - participate in activities as a group such as bowling, painting, swimming, picnics, playing at the park, hikes on the mountain, going to movies, etc.

• Program Results/Impacts (use bullets)

- Explain how much (quantity) service the program delivered
 - 157 youth served
 - i. 19 ages 0-12; 138 ages 13-17
 - ii. 85 male; 72 female
 - 986 days of service, shelter, food, safety, clothing
 - 1,876 meals provided
 - 161 family or case plan/intervention plan meetings held
 - 97 community resources provided/referred to
- How well (quality) the services were delivered. For example, describe how individuals were better because of the service the program delivered.
 - Crisis Shelter Youth:
 - obtain safety and security in times of crisis. When crisis is over, or when a more permanent option is found, youth depart from the program.
 - obtain a safe place to stay during moments of hostility, tension, anger, aggression, or frustration at home; time is provided to both the youth and the family for negative feelings to abate before returning home. Providing an option for parents to remove youth from the home/school reduces episodes of violence and possible abuse (from parent and from youth).
 - who are homeless or who have runaway receive safety, clean clothing, shelter, a bed, and safe place to be while awaiting further placement/assistance.
 - often avoid juvenile detention or other court/criminal justice-based program; providing a safe place for youth and avoiding jail or criminal justice systems means we keep our community healthy and strong, reduce the number of adults in jail, and increase positive outcomes throughout the community.
 - safety planning provided to residents in need. Residents and staff identify a safety concern and address that concern by planning tools to help reduce the risk. Tools used include reading, journaling, taking 5 minutes in their room, calling their parent/guardian, using the fitness room.
 - after care support calls made to families addressed continued concerns, identified further need, and provided referrals to additional resources
 - Group Home Residents:
 - receive a community-based placement that allows for step-down transition back to home. Step-down transition allows for families to reintegrate at different levels, which increases the possibility of successful reintegration.

- participate in a program that teaches life-skills, enhances positive social development, improves school attendance, grades, and behaviors, promotes positive coping skills, and improves overall behavior at home and school.
 - are connected to community resources such as: individual and family counseling, medical/dental care, parenting/family classes, behavior enhancing youth groups (such as pro-social youth groups, boxing clubs, etc.)
 - obtain educational support which improves grades, performance, behavior, and success in school
 - obtain behavior, educational, social intervention while avoiding juvenile detention and/or a higher level or restriction/placement.
 - safety planning continues to be provided to residents in need. Residents and staff identify a safety concern and address that concern by planning tools to help reduce the risk. Tools used include reading, journaling, taking 5 minutes in their room, calling their parent/guardian, using the fitness room.
- What does your analysis of the past year's data tell you about what is happening to the impacted target population?
We continue to witness families in more extensive and concerning levels of crisis; including higher levels of behavior concerns. The needs of individuals and families are greater and the supports available are decreasing.

• Results Analysis

- How could the program have worked better?
 - Crisis Shelter:
 - In September 2018m, we moved from making aftercare calls to asking families to complete a brief depart summary/survey. We realized aftercare calls were declining as more and more families were not answering the phone or not returning calls. Through the process of depart summaries/surveys at the time a youth departs we received the information that families feel we could improve our services by offering counseling services, as well as more clear communication and better organization.
 - Group Home:
 - Level System: updating the current level system and rewards program to support a strength based and accountability/responsibility focused programing.
- How will you address this?
 - Crisis Shelter: In June of 2018, we hired a clinical supervisor. A portion of this position is to provide therapeutic assistance with case management and crisis interventions and to provide counseling services. So far, these counseling services have been offered to youth in our group home. We anticipate starting a coping skills group for youth in our crisis shelter on a weekly basis, after the first of the year, which will be supervised by the clinical supervisor. We also purchased an electronic health records system, which we have been updating and reformatting to prepare to use. We are planning to use this system will all youth who come to our center. The Electronic Health Records System will help in efficiency as well as better communication with staff and for families.
 - Group Home:
 - We continue to build a level system which supports youth development, accountability, and responsibility. Our focus is working with the family and youth together to support life skills and healthy reintegration to home. Additionally, we have developed a system to identify when youth have gone "above and beyond" and ways in which to reward those youth for that issue.

• Attendance and Participation

In order to gauge the impact that your event has had on the community, it is important that we know how many people use your program. **Please fill out the information in the box on the opposite side of this page.** If you intend to use a counting method that is not listed, then please contact Fleur Tremel in the City Manager's Office (235-8224) to inquire about pre-approval.

Attendance and Participation



Please fill in the section below as instructed on the opposite side of this page.

I can accurately count the number of people who use our program because:

- ☐ We sold tickets
- ☐ We took a turnstile count or counted people as they came in
- ☐ We conducted an organized head count
- ☒ All participants were registered (via intake process)
- ☐ We used sign-in sheets
- ☐ We used another method that was pre-approved by the City Manager's Office





FY 2017 Specific Entity and One Cent Quarterly Report

Please file this form at the conclusion of the quarter. Failure to complete and send in this form could result in a denial of payment for any current or future funding.

| | | | |
|--|--|-------------------------------|-------------------------------|
| Organization: <u>Mercer Family Resource Center</u> | Program/ Event: <u>Youth Empowerment Council (YEC)</u> | | |
| Contact Person: <u>Cori Cosner-Burton</u> | Phone Number: <u>265-7366</u> | Date: <u>12/13/18</u> | |
| Please Select One: | | | |
| 1 st Quarter _____ | 2 nd Quarter <u>X</u> _____ | 3 rd Quarter _____ | 4 th Quarter _____ |

1. Mission

Please state the agency's mission/vision:

Mission: The Youth Empowerment Council is a substance free, responsible, and open group of young leaders that collaborate to better the community, support one another, inspire youth, grow, and lead by example; for youth, by youth

2. Financial Information

Please attach a one (1) page summary of the revenue and expenses for this event. **Please include the amount you were allocated from One Cent funding or General Fund Agency funding.**
See Attached Document

3. Program significance

a. *Using bullets describe the individuals who are the focus of your work and are influenced by your activities.*

*The Youth Empowerment Council (YEC) is a group of youth, 12 to 17, in Natrona County that work together to promote growth and change throughout the community. The YEC chooses their focus according to the areas they feel are important for society.

*The main population that YEC tries to focus on are young people in our community. Being a YEC member gives youth the opportunity to help better our community and better themselves by building resumes, life skills, ethics and developing morals.

b. *What impact did the program have on the specified target population and community?*

The impact that YEC has had on this specific population has been incredible, with over 90% of youth being able to identify healthy alternatives to substance use and reporting feeling more informed about suicide. These programs are proactive, impactful, and accessible to youth in our community! YEC gives youth opportunities to attend events that are in a safe, substance free environment. Traditionally, many of the youth who participate in the YEC events are only able to do so because the events are of no cost to them. We see the value of providing such events and opportunities to the youth in our community. These events allow youth to collaborate with their peers, and to become a member of something bigger than themselves. YEC also presents different programs such as SPAT (Suicide Prevention Awareness Team) and BAT (Bullying Awareness Team). The information in these programs are typically presented within the Natrona County School District. YEC also has a substance free sub-committee called #WYAMPLIFY. The objective of this program is for youth of Natrona County to find what activities amplify their life, such as arts, music, sports, literature, and many others.

c. *Have there been significant trends over the past months regarding your target population?*

Over the last few years, we have been able to keep good rapport with administrators and staff who request the YEC presentations. We usually present to these students and classes quarterly or every semester. Along with the middle and high-schools that we present to on a regular basis, we are having new schools including elementary schools and partnering counties ask for the presentations. When it comes to YEC members, we have a steady group of 10-15 youth who attend meetings and activities on a weekly basis. On average we are seeing one or two new youth each month, with eight new members since the beginning of the school year. We are always looking at new ways we can recruit youth in the community to be a part of our program. This year we plan to attend lunches at the middle and high schools in order to recruit new members.

4. Results

a. *Please describe the outcomes/outputs*

Outcomes: When looking at outcomes, YEC really tries to focus on educating their peers. They are focusing on changing the knowledge and attitudes of individuals who may come into contact with someone who may be contemplating suicide or been involved with bullying. The programs that YEC provides to their peers, teach other youth the warning signs and prevention skills. YEC also works with their peers to reduce drug activity through #WYAMPLIFY. They provide substance-free activity in Natrona County for all youth ages 12-18. The main outcome that YEC would like to see is a significant reduction in suicides and bullying in Natrona County as well as youth substance use.

Outputs: From July 1, 2018 to August 31, 2018, YEC provided 1,360 hours between weekly meetings, member activities, and community volunteering. From July 1, 2018 to December 13, 2018 YEC has consistent weekly attendance of 10-15 youth. YEC provided an additional 370 hours to their peers with the Suicide Prevention Awareness Team presentations. Over the course of summer, YEC has presented to a total of 421 students. As we are seeing an increase of bullying cases in the schools, we are being contacted by elementary schools to do BAT and SPAT presentations.

b. *Please describe the method of measurement*

These hours are measured by taking attendance at weekly meetings multiplied by the hour length of the meeting, as well as all activities that YEC members participate in. The hours for SPAT and BAT are recorded by taking attendance of each youth at every presentation multiplied by the amount of time of the presentations.

c. *Please describe the performance results*

The feedback that YEC receives after presenting SPAT and BAT is very positive and shows that YEC is educating students and peers on how to respond to someone who is showing signs of suicide and/or being bullied. We have had many "Thank You" letters delivered to YEC, as well as many young people who have personally thanked SPAT presenters for their time, saying it gave them insight on how to help their peers or themselves. YEC also receives great feedback for the #WYAMPLIFY events that they host. Youth of Natrona County receive tools and resources that help them to maintain a substance-free life. This information is also shown on the surveys that we conduct. In the Program Results area below, there are examples of this provided from recorded surveys.

5. Program Results/Impacts (use bullets)

a. *Explain how much (quantity) service the program delivered*

*YEC meets weekly, and all year round. In the meetings, the discussions revolve around upcoming community events, pro-social youth activities and working on positive change in the community, with different sub-committee presentations.

*During the school year July 1, 2018 to December 13, 2018, YEC has had 17 Thursday meetings. Along with weekly meetings, YEC also participates in an average of two to three monthly, community or YEC sponsored events (9 community events throughout the summer and beginning of the school year).

- b. *How well (quality) the services were delivered. For example, describe how individuals were better because of the service the program delivered.*

YEC has had many success stories when looking back at previous SPAT presentations. The positive feedback that YEC gets from young people is very reassuring and helps members continue to educate their peers. A few youth comments this quarter from SPAT presentations, include: "I liked learning about the resources to go to for suicide." and "I like how she gave us tools to help present suicide." *Please see participant pre and post data below.

- c. *What does your analysis of the past year's data tell you about what is happening to the impacted target population?*

When analyzing the data collected from surveys provided to each student, we are able to see that there is significance in the Suicide Prevention Awareness Team, Bullying Awareness Team presentations and #WYAMPLIFY substance-free activities. Please note the provided statistics below:

1. Bullying Awareness Team
2. Suicide Prevention Awareness Team
 - i. 80% of students that viewed the SPAT presentation stated they are more aware of local resources pertaining to teen suicide.
 - ii. 92% stated they now know how to get someone help if they are suicidal.
 - iii. 98% of students believed that after viewing the SPAT presentations that it is possible to get help for a suicidal individual.
3. #WYAmplify Substance-free Activities
 - i. 61% of students that attended #WYAmplify activities stated they are very likely to stop or continue to refrain from using substances due to #WYAmplify.
 - ii. 90% of students that attended #WYAmplify activities stated that they received skills and resources to resist substance use.
 - iii. 79% of students that attended #WYAmplify activities stated that they were very satisfied with the #WYAmplify activity.

6. Results Analysis

- a. *How could the program have worked better?*

Working with youth can be rewarding in a variety of aspects. Working with youth can also be very challenging. Keeping the attention of youth plays a huge role in keeping the youth active in YEC as well as in our community. Allowing YEC members to pick what they would like to advocate for is one way to make sure they stay engaged. Accountability with youth can also be a challenge. Although some members struggle with this concept, they have been working together as a council to hold each other accountable, including managing their own behaviors inside and outside of the YEC meetings and activities. The majority of the council believe the meetings need to be ran by Robert's Rules of Order. There have been discrepancies on whether the meeting should be strictly outlined verses more of a social hour. As a compromise, YEC has been having a social hour before the YEC meeting and tightening up the meeting with Robert's Rules, working hard, and getting business completed in a timely manner.

- b. *How will you address this?*

We intend to continue recruiting new members into YEC to create a stronger council. One way of doing this is for the coordinators to visit current members during their lunch hour to become more involved and known in the schools. We also held two Youth Town Hall meetings where we got insight on what the youth of Casper want to see in the community. Therefore, we will be holding more youth led events and continuing to listen to the youth of Casper with future Town Hall meetings. We currently have plans to keep reaching out to different schools in Natrona County for the opportunity to do more outreach presentations. YEC is being contacted by Elementary Schools to do SPAT and BAT presentations. YEC is a

SADD (Students Against Destructive Decisions) Chapter. Through this organization, we will reach out to youth in our community about the dangers of and consequences of drugs, underage drinking, and traffic safety. This year YEC is collaborating with David Street Station to host Zombie Ball this summer. Zombie Ball is a substance-free dance open to all youth ages 12-18. YEC will be providing a free night of fun, food, games, and music.

Attendance and Participation

In order to gauge the impact that your event has had on the community, it is important that we know how many people use your program. **Please fill out the information in the box on the opposite side of this page.** If you intend to use a counting method that is not listed, then please contact Fleur Tremel in the City Manager's Office (235-8224) to inquire about pre-approval.

Attendance and Participation

Please fill in the section below as instructed on the opposite side of this page.

I can accurately count the number of people who use our program because:

- ☐ We sold tickets
- ☐ We took a turnstile count or counted people as they came in
- X We conducted an organized head count
- ☐ All participants were registered
- X We used sign-in sheets
- ☐ We used another method that was pre-approved by the City Manager's Office

